

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS
VIRTUAL BOARD MEETING MINUTES
November 17, 2020**

MEMBERS PRESENT:

Terrence DeWan, Chair
R. Michael Pullen
William Bisson
Lori LaRochelle
Cinderella Norris

STAFF PRESENT:

Karen Bivins, Administrator
Catherine Pendergast, Licensing Supervisor
Debbie Fales, Licensing Clerk
Samantha Morgan, AAG

MEMBERS ABSENT:

None

Location: Virtual Meeting Via Zoom Meeting Start: 9:04 a.m. Adjourn: 10:38 a.m.

CALL TO ORDER

The meeting was called to order by Chair Terrence DeWan at 9:04 a.m.

OLD BUSINESS

Action on Minutes of July 19, 2019 Meeting

A motion was made by Pullen and seconded by Norris to approve the minutes of the July 21, 2020 meeting. Bisson, Pullen, LaRochelle, Norris and DeWan voted in the affirmative. Motion carried.

NEW BUSINESS

Application Report

The Board discussed application activity since July 21, 2020.

Administrator's Report

Correspondence – Malcolm Collins

The Board considered the question concerning how to acknowledge a non-Maine licensed architect in a proposal. AAG Morgan reviewed pertinent Board statutes and rule and the requirements that pertain to Maine licensees. It was determined that acknowledging input from an architect licensed in another jurisdiction is acceptable if clearly indicating that the architect is not licensed in Maine.

Licensing Matter (RHT)

A motion was made by LaRochelle and seconded by Norris to preliminarily deny the license application relative to Board Rules Chapter 12 Sections 5 and 6(2).

Rulemaking Discussion

Board Members discussed Chapters 17 and 18. Suggestions were made to review NCARB's and CLARB's existing codes of ethics, and to consider providing more definition to some terms existing in current rules. The Board will continue the discussion and review at the next meeting.

PUBLIC COMMENT

Janet Hansen reported that NCARB is reviewing several topics including incidental practice and responsible control in the digital age.

ADJOURN

Being no further business, the meeting adjourned at 10:55 a.m.

DRAFT