



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL
AND FINANCIAL REGULATION
Board of Counseling Professionals Licensure
35 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0035

Anne L. Head
Commissioner

Minutes
Maine Board of Counseling Professionals Licensure
June 27, 2022 Board Meeting

MEMBERS PRESENT

Jennifer King
Kim Shaffer, Board Chair

MEMBERS ABSENT

Christine McKenzie

STAFF PRESENT

Megan Hudson-MacRae, Assistant Attorney General
Kristina Halvorsen, Board Administrator
George Morgan, Board Investigator
Cecile Sirois, Professional Licensing Supervisor

CALL TO ORDER

Kim Shaffer called the meeting to order at 9:02 a.m.

MINUTES REVIEW AND APPROVAL

Review and approval of the minutes of April 25, 2022.

A motion was made by Jennifer King and seconded by Kim Shaffer to approve the minutes as written.

Vote: 2 in favor

COMPLAINT PRESENTATIONS

2021-COU-17980

A motion was made by Jennifer King and seconded by Kim Shaffer to table and request supervisor's notes about transferring clients and as well as clinical notes.

Vote: 2 in favor

2022-COU-18107

A motion was made by Jennifer King and seconded by Kim Shaffer to dismiss with a

OFFICES LOCATED AT: 76 NORTHERN AVENUE, GARDINER, MAINE

letter of guidance to include information from Board Rules Chapter 8-A(3)(5) and Board Rules Chapter 8-A(2)(5). The letter of guidance will stay in the licensee's file for 3 years.

Vote: 2 in favor

2022-COU-18144

A motion was made by Jennifer King and seconded by Kim Shaffer to dismiss due to lack of evidence of violation of the Laws and Rules.

Vote: 2 in favor

A motion was made by Jennifer King and seconded by Kim Shaffer to dismiss due to lack of evidence of violation of the Laws and Rules.

Vote: 2 in favor

2022-COU-18208

A motion was made by Jennifer King and seconded by Kim Shaffer to table for a latter meeting due to a recusal from Kim Shaffer.

Vote: 2 in favor

ADMINISTRATOR'S REPORT

Kristina Halvorsen, Board Manager reported that there has been a large volume of applications due to graduations and they are being processed within 2 weeks unless an application is incomplete. There have been 60 licenses issued since the April 25, 2022 Board Meeting.

PUBLIC COMMENT

None.

RULEMAKING DISCUSSION

Draft Chapter 6-A Licensure by Endorsement: A motion was made by Jennifer King and seconded by Kim Shaffer to approve the rule as proposed and initiate the rulemaking process.

Vote: 2 in favor

ADJOURN

A motion was made by Jennifer King and seconded by Kim Shaffer to adjourn the meeting at 10:28 a.m.

Vote: 2 in favor