

DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
221 State Street, Augusta, Maine

MAINE BOARD OF REAL ESTATE APPRAISERS
VIRTUAL BOARD MEETING
June 6, 2023
MINUTES

<u>MEMBERS PRESENT</u>	<u>STAFF PRESENT</u>
Wendy Boston, Chair	Cathy Pendergast, Administrator
Nathan Shipley, Vice-Chair	Andrew Black, Assistant Attorney General
Alan Johnson, Complaint Officer	John Belisle, Assistant Attorney General
Russell Barrows	Regina Ritchie, Licensing Supervisor
Jacques Weinstein	Shara Chesley, Office Specialist I
	Jen Maddox, Office Specialist I
<u>MEMBERS ABSENT</u>	<u>OTHERS PRESENT</u>
<u>None</u>	<u>None</u>

Location: 90 Blossom Lane, Augusta, ME **Start:** 9:02 a.m. **Adjourn:** 11:18 a.m.

I. CALL TO ORDER

The meeting was called to order by the Chair at 9:02 a.m.

II. AGENDA MODIFICATIONS

A motion was made by Weinstein and seconded by Barrows to add an email from the Appraisal Institute to the agenda. Unanimous.

III. MINUTES REVIEW AND APPROVAL

A motion was made by Weinstein and seconded by Shipley to approve the May 2, 2023 minutes as presented. Unanimous.

IV. PRESENTATION OF JOINT STATEMENT TO THE BOARD

2022-REA-18721

A motion was made by Barrows and seconded by Shipley to deny the proposed Joint Statement resolution. Boston, Barrows, Shipley and Weinstein voted affirmative. Johnson abstained. Motion carried.

V. COMPLAINT PRESENTATIONS

2022-REA-18599 –A motion was made by Barrows and seconded by Shipley to offer a consent agreement for violation of 32 M.R.S. §§ 14014-A for lack of diligence and competency to conduct real estate appraisal activity in a manner that safeguards the public; USPAP Standards 1-1(c), 1-2(e)(i), 1-3(a)(i), 1-6, 2-1(a) and (b) and the Record Keeping Rule. Sanctions include a reprimand, one year suspension and \$3,000 civil penalty. Boston, Barrows, Shipley and Weinstein voted affirmative. Johnson abstained. Motion carried.

2022-REA-18737 –A motion was made by Barrows and seconded by Shipley to table the complaint. Boston, Barrows, Shipley and Weinstein voted affirmative. Johnson abstained. Motion carried.

2023-REA-18884 –A motion was made by Weinstein and seconded by Shipley to table the complaint. Boston, Barrows, Shipley and Weinstein voted affirmative. Johnson abstained. Motion carried.

VI. CONSENT AGREEMENT

2022-REA-18386 – A motion was made by Weinstein and seconded by Johnson to allow Board chair to approve treatment plan. Boston, Barrows, Shipley and Weinstein voted affirmative. Johnson abstained. Motion carried.

VII. LETTERS OF GUIDANCE FOR REVIEW

2022-REA-18700 – A motion was made by Barrows and seconded by Shipley to accept the Letter of Guidance. Boston, Barrows, Shipley and Weinstein voted affirmative. Johnson abstained. Motion carried.

2022-REA-18719 – A motion was made by Barrows and seconded by Shipley to accept the Letter of Guidance. Boston, Barrows, Shipley and Weinstein voted affirmative. Johnson abstained. Motion carried.

2022-REA-18752 – A motion was made by Barrows and seconded by Shipley to accept the Letter of Guidance. Boston, Barrows, Shipley and Weinstein voted affirmative. Johnson abstained. Motion carried.

2022-REA-18814 – A motion was made by Barrows and seconded by Shipley to accept the Letter of Guidance. Boston, Barrows, Shipley and Weinstein voted affirmative. Johnson abstained. Motion carried.

VIII. ADMINISTRATORS REPORT

1. Trainee Real Property Appraiser – Application Issue: The Administrator discussed with the board an application issue. A motion was made by Johnson and seconded by Barrows to direct staff to proceed with licensing applicant. Unanimous
2. Review Work Experience Question - The Board discussed appraiser trainees gaining experience through review work.

IX. PUBLIC COMMENT

In-Person, member of the public offered comment on exemptions from USPAP. Topic will be added to the next meeting agenda.

X. MEETING SCHEDULE

The next meeting is currently scheduled for Tuesday, August 1, 2023.

XI. ADJOURN

A motion was made by Weinstein and seconded by Barrows to adjourn the meeting. Unanimous.

Being no further board business, the meeting was adjourned at 11:18 a.m.