



Janet T. Mills  
Governor

STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION  
**Board of Alcohol & Drug Counselors**  
35 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0035

Anne L. Head  
Commissioner

**Board of Alcohol & Drug Counselors  
Public Board Meeting  
Friday, January 19, 2024**

**MINUTES**

**MEMBERS PRESENT**

Robert Rogers, Board Chair  
Darlene Panzino, Vice Chair  
Lisa Williams

**MEMBERS TARDY**

Laurence Gross, Public Member, arrived at 9:29 a.m.

**STAFF PRESENT**

Katie Johnson, Assistant Attorney General  
Kristina Halvorsen, Board Administrator  
George Morgan, Board Investigator  
Jessica Cirello, Professional Licensing Supervisor

**CALL TO ORDER**

Board Chair, Robert Rogers, called the meeting to order at 9:12 a.m.

**MINUTES REVIEW AND APPROVAL**

Review and approval of the November 17, 2023 minutes.

A motion was made by Darlene Panzino and seconded by Robert Rogers to approve the minutes as written.

**Vote: 3 in favor.**

**COMPLAINT PRESENTATIONS**

2022-ALC-18426

A motion was made by Lisa Williams and seconded by Darlene Panzino to report the nonrenewal while under investigation to the NPDB, administratively close the case with no further action and open this case again if the former licensee applies for licensure in the future.

OFFICES LOCATED AT: 76 NORTHERN AVENUE, GARDINER, MAINE

**Vote: 3 in favor.**

2023-ALC-19117

A motion was made by Lisa Williams and seconded by Darlene Panzino to report the nonrenewal while under investigation to the NPDB, administratively close the case with no further action and open this case again if the former licensee applies for licensure in the future.

**Vote: 3 in favor.**

**Laurence Gross arrived at 9:29 a.m.**

2023-ALC-19593

A motion was made by Lisa Williams and seconded by Darlene Panzino to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules.

**Vote: 4 in favor.**

### **COMPLAINT ITEMS**

2021-ALC-17978 Quarterly Report Approval

A motion was made by Lisa Williams and seconded by Darlene Panzino to accept the reports as submitted.

**Vote: 4 in favor.**

### **APPLICATION REVIEWS**

Christopher Groman – Initial Application

A motion was made by Lisa Williams and seconded by Laurence Gross to preliminarily deny this application on the basis of 10 M.R.S. § 8003(5-A)(A)(3), for the conviction of a crime to the extent permitted by M.R.S. Title 5, Chapter 341 due to the finding that this applicant hasn't been sufficiently rehabilitated to warrant the public trust and offer a consent agreement, in lieu of an adjudicatory hearing, with mandated 12 months of probation where the licensee's work supervisor will submit quarterly and final reports to the Board for review.

**Vote: 4 in favor.**

Catherine Coslett – Renewal Application

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A motion was made by Laurence Gross and seconded by Lisa Williams to approve this renewal application.

**Vote: 4 in favor.**

Roy Ulrickson III – Initial Application

A motion was made by Laurence Gross and seconded by Lisa Williams to accept the application withdrawal request and rescind the Board's prior vote to preliminarily deny the application and offer a consent agreement.

**Vote: 4 in favor.**

### **ADMINISTRATOR'S REPORT**

Board Administrator, Kristina Halvorsen, discussed that the Legislature is back in session.

Kristina will email Board members Maine's current licensure numbers for this Board.

This Board doesn't currently have a Complaint Officer, and a vote for a Complaint Officer will be added to the Board's next agenda. If any Board members are interested in this role, they should email Kristina in the meantime. Kristina and Board staff discussed the role of the Complaint Officer and the time commitment involved.

Kristina and Board members discussed the Board's current member vacancies and discussed the process of getting new members and the approval process.

### **OPPORTUNITY FOR PUBLIC COMMENT**

None.

### **ADJOURNMENT**

A motion was made by Lisa Williams and seconded by Laurence Gross to adjourn the meeting at 10:09 a.m.

**Vote: 4 in favor.**