



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION
BOARD OF ALCOHOL & DRUG COUNSELORS
76 NORTHERN AVENUE
GARDINER, MAINE 04345

Joan Cohen
Acting Commissioner

**Board of Alcohol & Drug Counselors
Public Board Meeting
Friday, January 17, 2025**

AGENDA

Location: 76 Northern Ave., Gardiner, ME

Room: Central Conference Room

Time: 9:00 a.m.

Option for Virtual Attendance by the Public:

In addition, though not required by law, this meeting is being made virtually available using the platform Zoom to members of the public who do not attend in-person. A link for the public to access the Board meeting virtually will be posted on the Board's website at <https://www.maine.gov/pfr/professionallicensing/professions/adc/home/board-meeting-information>. The Board expects that members of the public who attend the Board meeting virtually will be able to provide public comment to the same extent as members of the public who attend in-person.

Contact: Jessica Cirello, Professional Licensing Supervisor
Email: Jessica.M.Cirello@maine.gov

I. CALL TO ORDER

II. MINUTES REVIEW AND APPROVAL

Review and approval of the November 15, 2024 minutes.

III. ADJUDICATORY HEARING

1. 2024-ALC-20373 Thomas Caswell

IV. COMPLAINT PRESENTATIONS

1. 2024-ALC-20007
2. 2024-ALC-20096

3. 2024-ALC-20129

V. COMPLAINT COMPLIANCE ITEMS

1. 2021-ALC-17978 Quarterly Report Review
2. 2022-ALC-18440 Unfinished Business
3. 2024-ALC-19741 Quarterly Report Review

VI. APPLICATION REVIEWS

1. Initial Application: Leslie Leathers
2. Renewal Application: Jon Gallagher

VII. RULEMAKING DISCUSSION

VIII. ELECTION OF OFFICERS

1. Board Chair
2. Vice Chair
3. Complaint Officer

IX. ADMINISTRATOR'S REPORT

X. OPPORTUNITY FOR PUBLIC COMMENT

“The Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board, except for any open application or complaint. While the Board cannot take action on any issues presented, the Board will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair a time limit on comments may be set.”

XI. ADJOURNMENT

Pursuant to 1 M.R.S §406, public notice has been met by publication in an area newspaper where the meeting is held and in the Maine Legislative Calendar. All meetings are open to members of the public for observation but not for public participation. If you plan to attend this meeting, please contact the Board's office 24 hours in advance to confirm the meeting will take place as scheduled. If you have any questions concerning this agenda, please contact Jessica Cirello at Jessica.M.Cirello@maine.gov. This agenda may be subject to change prior to the meeting date.

NOTICE TO BOARD MEMBERS: If you cannot attend this meeting, please contact Jessica Cirello at Jessica.M.Cirello@maine.gov at least 48 hours in advance of the meeting.