

**MAINE BOARD OF ACCOUNTANCY**  
**Minutes of January 9, 2024 Meeting**

Meeting Location: Office of Professional and Occupational Regulation – Kennebec Room  
76 Northern Avenue, Gardiner, Maine  
Time Meeting Scheduled to Begin: 9:00 a.m.  
Time Meeting Began: 9:00 a.m.

**I. CALL TO ORDER**

The following members were present:

- Todd Desjardins
- Lannie Moffatt
- Thomas Cyr
- Graham Smith
- Robert Brown, Jr.

Staff Present:

- Kristin Racine, Deputy Director
- Karen Ross, Professional Licensing Supervisor
- Matthew Fournier, Planning and Research Associate

AAG Present:

- John Belisle

**II. AGENDA MODIFICATIONS AND APPROVAL**

A motion was made to approve the agenda as written.

Motion: Lannie Moffatt

Second: Thomas Cyr

5 in favor, none opposed. Motion Carried

**III. MINUTES REVIEW AND APPROVAL**

A motion was made to approve the minutes of the November 14, 2023 meeting.

Motion: Lannie Moffatt

Second: Thomas Cyr

5 in favor, none opposed. Motion Carried

**IV. ELECTION OF OFFICER**

A motion was made to elect Todd Desjardins as Board Chair.

Motion: Lannie Moffatt  
Second: Thomas Cyr  
5 in favor, none opposed. Motion Carried

**V. COMPLAINT PRESENTATION**

a. 2023-ACC-19645

A motion was voted to dismiss with a letter of guidance regarding license renewal requirements and due care duties, to stay on file for 10 years.

Motion: Graham Smith  
Second: Lannie Moffatt  
4 in favor, none opposed, and 1 abstained (Thomas Cyr). Motion Carried

b. 2023-ACC-19646

A motion was made to dismiss with a letter of guidance regarding license renewal requirements and due care duties, to stay on file for 10 years.

Motion: Lannie Moffatt  
Second: Graham Smith  
4 in favor, none opposed, and 1 abstained (Thomas Cyr). Motion Carried

c. 2023-ACC-19546

A motion was made to dismiss based on no violations of the Board's laws or rules.

Motion: Lannie Moffatt  
Second: Thomas Cyr  
3 in favor, none opposed, 1 abstained (Thomas Cyr), and 1 recused (Todd Desjardins). Motion Carried

**VI. REVIEW OF PUBLIC COMMENTS ON BOARD OF ACCOUNTANCY PROPOSED RULEMAKING CHANGES TO CHAPTER 3, REVIEW OF DRAFT BASIS STATEMENT AND RESPONSE TO COMMENTS AND VOTE ON FINAL ADOPTION**

A motion was made to approve the Basis Statement and Response to Comments and adopt the rules as presented

Motion: Lannie Moffatt  
Second: Thomas Cyr  
5 in favor, none opposed. Motion Carried

**VII. CORRESPONDENCE**

- a. December 6, 2023 email from Demi Zhao re: NASBA Credit Relief Initiative  
No action taken.
- b. November 27, 2023 Request from Jagat Dave for a credit extension  
A motion was made to approve the request.

Motion: Lannie Moffatt  
Second: Thomas Cyr  
5 in favor, none opposed. Motion Carried

- c. December 1, 2023 email from Cindy Pagel (UNUM) re: work experience requirement for CPA license.  
Board staff to report back research conducted on work experience in other states.

**VIII. BOARD MANAGER'S REPORT**

**IX. OPPORTUNITY FOR PUBLIC COMMENT**

No comments were received.

**X. ADJOURN**

A motion was made to adjourn at 11:25 a.m.

Motion: Lannie Moffatt  
Second: Thomas Cyr  
5 in favor, none opposed. Motion Carried