



STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
MAINE STATE BOARD FOR LICENSURE OF ARCHITECTS,
LANDSCAPE ARCHITECTS AND INTERIOR DESIGNERS



Janet T. Mills
Governor

Penny Vaillancourt
Director

Joan F. Cohen
Commissioner

Public Board Meeting
Tuesday, January 20, 2026
AGENDA

Location: 76 Northern Avenue Gardiner, ME 04345

Time: 9:00 a.m.

Room: Central Conference Room

Information regarding virtual attendance to this meeting will be posted on the Board's website at: [Board of Licensure for Architects, Landscape Architects and Interior Designers - Board Meeting Information | Office of Professional and Occupational Regulation \(maine.gov\)](#)

Contact: Heidi Lincoln- 207-624-8522 or Heidi.Lincoln@maine.gov

I. CALL TO ORDER

II. AGENDA MODIFICATIONS

III. INTRODUCTION AND OPOR UPDATE – Penny Vaillancourt, Director, Office of Professional and Financial Regulation (OPOR)

IV. MINUTES REVIEW AND APPROVAL

- Review and Approval of November 18, 2025, Minutes

V. ELECTION OF OFFICERS

VI. OUT-OF-STATE TRAVEL REQUEST

- NCARB MBE Workshop & Regional Summit March 19-21, 2026, in Oklahoma City for Kristen Damuth & Catherine Pendergast

VII. RULE MAKING

- Chapter 19: Continuing Education – Architects
Potential to vote to initiate APA rulemaking and put rule out for comment

VIII. ADMINISTRATOR'S REPORT

- Sample Limited Delegation of Authority to Offer Consent Agreement Resolving Complaints Involving Continuing Education Audits for Review and Discussion
- Current Active Licensee Count

Office Location: 76 Northern Avenue, Gardiner, Maine 04345
Mailing Address: 35 State House Station, Augusta, Maine 04333

[Board of Licensure for Architects, Landscape Architects and Interior Designers | Office of Professional and Occupational Regulation](#)

IX. PUBLIC COMMENT

Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board, except for any open application or complaint, including any applications or complaints discussed at this meeting. While the Board cannot take action on any issues presented, the Board will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair, a time limit on comments may be set.

X. MEETING SCHEDULE

Next meeting scheduled for March 17, 2026.

XI. ADJOURNMENT



**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS
BOARD MEETING MINUTES
November 18, 2025**

MEMBERS PRESENT:

Mark Johnson, Vice Chair
R. Michael Pullen, Complaint Officer
Kristen Damuth

MEMBERS ABSENT:

Cinderella Norris, Chair

STAFF PRESENT:

Catherine Pendergast, Administrator
John Belisle, AAG
Jazmyne Marks, Licensing Supervisor
Heidi Lincoln, Office Specialist I
Shara Chesley, Office Specialist I

Location: 76 Northern Avenue, Gardiner

Start: 9:02 a.m.

Adjourn: 11:09 a.m.

CALL TO ORDER

The meeting was called to order by Vice Chair Johnson at 9:02 a.m.

AGENDA MODIFICATIONS

None

MINUTES REVIEW AND APPROVAL

- A motion was made by Pullen and seconded by Damuth to approve the minutes for the meeting on May 20, 2025, as presented. Unanimous.

COMPLAINTS

- 2025-ARC-20808 – A motion was made by Damuth and seconded by Johnson to set the matter for hearing and offer a consent agreement for violations of Chapter 17 Sections 4 (1) and (2). Sanction to include a reprimand; civil penalty of \$1,500 for each violation to be paid within 60 days of the final executed agreement; and no fewer than 30 hours of continuing education in the subject matter of professional practice, project management and site analysis & design approved in advance by the complaint officer and completed within 3 months. Johnson and Damuth voted in the affirmative. Pullen abstained. Motion Carried.
- A motion was made by Johnson and seconded by Damuth to combine the consent agreement for 2025-ARC-20808 with the consent agreement for 2025-ARC-20546 with the understanding that the 30 hours of continuing education need only be taken once. Johnson and Damuth voted in the affirmative. Pullen abstained. Motion carried.

RULE MAKING

- The Board discussed proposed new Chapter 19: Continuing Education – Architects.

ADMINISTRATOR’S REPORT

- A motion was made by Damuth and seconded by Pullen to appoint Johnson as the CLARB voting delegate. Unanimous.
- Board Member Johnson, who attended the CLARB Annual Meeting 2025, in Lexington, Kentucky on September 18-20 provided the Board with a summary of the CLARB Annual Meeting.

PUBLIC COMMENT

None.

MEETING SCHEDULE

- The next meeting is currently scheduled for January 20, 2026.

ADJOURN

A motion was made by Pullen and seconded by Damuth to adjourn. Unanimous.

Being no further business, the meeting was adjourned at 11:09 a.m.

DRAFT



Office of Professional & Occupational Regulation

*Board for Licensure of Architects, Landscape Architects
and Interior Designers*

Catherine E. Pendergast, Board Administrator

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TTY USERS CALL MAINE RELAY 71]

E-Mail: Catherine.Pendergast@maine.gov

MEMORANDUM

To: Board Members
From: Catherine E. Pendergast
Date: December 4, 2025
Subject: Continuing Education Rule Discussion

The Board began discussion at the November 18, 2025, meeting of a continuing education rule as required for implementation of Public Law Chapter 318 An Act to Require Continuing Education for Licensed Architects effective July 1, 2026.

Revisions were made based on Board comments and attorney review. Following please find a revised draft for discussion.

Chapter 19: CONTINUING EDUCATION-ARCHITECTS

Summary: This chapter sets forth the requirements for continuing education as set forth in 32 M.R.S. § 224-B.

SECTION 1. License Term and Reporting Period

Licenses of all architects expire annually on June 30. The continuing education reporting period is July 1 of the previous year through the June 30 renewal date. Hours completed during the previous reporting period cannot be carried forward into a subsequent renewal period. Credit for any course, program or activity can only be awarded once during a reporting period.

SECTION 2. Definitions

As used in this chapter, the following terms have the following meanings.

1. **Health, Safety, and Welfare (HSW) designation.** For a continuing education activity to qualify as HSW, it must address knowledge intended to protect the health, safety and welfare of the occupants of the built environment as defined below:

Health. Those aspects of professional practice that improve the physical, emotional, and social well-being of occupants, users, and any others affected by building and sites.

Safety. Those aspects of professional practice that protect occupants, users, and any others affected by buildings or sites from harm.

Welfare. Those aspects of professional practice that enable equitable access, elevate the human experience, encourage social interaction, and benefit the environment.

2. **Hour.** An "hour" means fifty (50) minutes.

SECTION 3. Continuing Education Requirement for Architects

Licensed architects shall submit evidence of continuing education hours and certify at time of license renewal to compliance with the continuing education requirements set forth in

this chapter.

1. Number of Hours and Content

- A. **Hours Required.** Every licensed architect shall complete a total of twelve (12) hours of continuing education in the area of Health, Safety and Welfare (HSW) during each reporting period as a condition of renewal.
- B. **Approved Continuing Education Courses and Programs.** Continuing education hours may be earned by attending a course or program meeting the following criteria:
- (1) The content and instructional time must be intended to increase or update the architect's knowledge and competence in HSW subjects;
 - (2) The course or program must be provided by a recognized sponsor as set forth in Section 4; and
 - (3) The course or program must address one or more of the following HSW topics:
 - (a) **Practice management:** This category focuses on areas related to the management of architectural practice and the details of running a business.
 - (b) **Project management:** This category focuses on areas related to the management of architectural projects through execution.
 - (c) **Programming and analysis:** This category focuses on areas related to the evaluation of project requirements, constraints, and opportunities.
 - (d) **Project planning and design:** This category focuses on areas related to the preliminary design of sites and buildings.
 - (e) **Project development and documentation:** This category focuses on areas related to the integration and documentation of building systems, material selection, and material assemblies into a project.
 - (f) **Construction and evaluation:** This category focuses on areas related to construction contract administration and post-occupancy evaluation of projects.

C. Continuing Education Hours for a Qualified Activity

- (1) Continuing education credit may be earned for verified membership and volunteer service on a State Board of Registration/Licensure of Architects, or for membership and service on a zoning board, planning board, historic district commission, building code standards committee, or other boards or committees related to HSW that are acceptable to the board.
- (2) Licensees may earn one (1) credit hour per meeting attended up to a maximum of six (6) hours per year. Acceptable proof of attendance includes meeting minutes or recording of meeting demonstrating attendance and participation.

SECTION 4. Recognized Sponsors

Licensed architects may satisfy the requirement of Section 3(1)(B) by completing courses or programs sponsored or approved by the:

1. National Council of Architectural Registration Boards (NCARB) or its successor organization; or
2. American Institute of Architects (AIA) or its successor organization, including any AIA state or local components.

SECTION 5. Applications for Board Approval of Continuing Education Courses or Programs

The board may approve courses or programs not sponsored or approved by the organizations set forth in Section 4. Any course or program must be taught "live" in a traditional classroom or seminar setting, or as a synchronous distance education program. No form of asynchronous distance education or recorded presentation will be approved.

1. A program sponsor may apply for continuing education course or program approval on forms provided by the board. Incomplete applications will not be reviewed.
2. The complete application must be submitted sufficiently in advance of the start date of the course or program to permit review by the board prior to the start date. Applications submitted on or after the start date of the course or program will not be considered.
3. The application must include the following information:
 - A. The title of the course or program, a general overview of the material to be covered, and a detailed syllabus, including a timed outline;

- B. Demonstration that the course or program meets the criteria for approval set forth in Section 3(1)(B)(1);
 - C. The names and qualifications of the instructors;
 - D. The fee required by Chapter 10 of the rules of the Office of Professional and Occupational Regulation; and
 - E. Such other information as the board may require.
4. Program approval is valid for both in-person and synchronous delivery for a period of one (1) year from the date of approval and includes any repeat presentations of the approved program during the 1-year approval period. Any proposed change to the course content, instructor, or other information submitted in or with the application must be reported to the board for review and approval in advance of the change.
5. Any deviation from the application that has not been approved as described in subparagraph 3, any failure to comply with any conditions included in the board's approval, or poor program quality may result in suspension of the sponsor's approved program offerings, denial of future approval requests by the sponsor, or both.

SECTION 6. Audit of Continuing Education

A licensed architect's certification of completion of continuing professional education is subject to audit and documentation retention requirements as set forth in Chapter 13 of the rules of the Office of Professional and Occupational Regulation.

SECTION 7. Failed Audit and Disciplinary Action

If a continuing education audit shows that the licensed architect did not fulfill the requirements of this chapter, then the licensed architect shall be notified of the failed audit. A failed audit may require further investigation and may result in disciplinary action.

SECTION 8. Exemption

A licensed architect who receives an initial license to practice architecture from the board is exempt from the continuing education requirement for the first two (2) continuing education reporting periods, as long as the architect has not been previously licensed as an architect by any jurisdiction for a period of two (2) or more years.

STATUTORY AUTHORITY: 32 M.R.S. §§ 214, 224-B; 10 M.R.S. § 8003(5-A)(D)

EFFECTIVE DATE:



Chapter 19: CONTINUING EDUCATION-ARCHITECTS

Summary: This chapter sets forth the requirements for [renewing licenses issued by the board](#) and [references the statutory requirements for reinstatement of a license that has expired for more than 90 days.](#) [continuing education as set forth in M.R.S 224-B.](#)

SECTION 1. License Term and Reporting Period

Licenses of all architects expire annually on June 30. [The continuing education reporting period is July 1 of the previous year through the June 30 renewal date. Hours completed during the previous reporting period cannot be carried forward into a subsequent renewal period. Credit for any program or activity can only be awarded once during a reporting period.](#)

SECTION 2. Definitions

[As used in this Chapter, the following terms have the following meanings.](#)

[Definition. Continuing education content must directly support the HSW definition:](#)

1. [Health, Safety, and Welfare \(HSW\) designation. For a continuing education activity to qualify as HSW, it must address knowledge intended to protect the health, safety and welfare of the occupants of the built environment as defined below:](#)

[Health. Those aspects of professional practice that improve the physical, emotional, and social well-being of occupants, users, and any others affected by building and sites.](#)

[Safety. Those aspects of professional practice that protect occupants, users, and any others affected by buildings or sites from hann.](#)

[Welfare. Those aspects of professional practice that enable equitable access, elevate the human experience, encourage social interaction, and benefit the environment.](#)

2. [Hour. An "hour" means fifty \(50\) minutes.](#)

SECTION 23. Requirements for License Renewal

- 1. Generally.** An architect may renew a license by:
 - A. Submitting a renewal application;
 - B. Remitting the fee set forth in Chapter 10 of the rules of the Office of Professional and Occupational Regulation;
 - C. For licenses renewed up to 90 days after the date of expiration, remitting the late fee required by Chapter 11 of the Rules of the Office of Professional and Occupational Regulation; and
 - D. Providing such other information as the board may require.

SECTION 343. Continuing Education Requirement for Architects

Architects Licensed architects shall submit evidence of continuing education hours and certify at time of license renewal to compliance with the continuing education requirements set forth in this chapter.

Commented [CP1]: We changed the word "architects" throughout to "licensed architects" to avoid any confusion with landscape architects.

I. Number of Hours and Content Required

~~A. A. Hours Required.~~ Every licensed architect shall complete a total of twelve (12) hours of continuing education from Structured Educational Activities intended to increase the architect's knowledge and competence in the area of Health, Safety and Welfare (HSW) during each reporting period as a condition of renewal. ~~For the purposes of this chapter, an "hour" means fifty (50) minutes. The reporting period is July 1 of the previous year through the June 30 renewal date. Hours completed during the reporting period cannot be carried forward into a subsequent renewal.~~

~~B. A. Definition.~~ Continuing education content must directly support the HSW definition:

- ~~i. A. Health~~ Those aspects of professional practice that improve the physical, emotional, and social well-being of occupants, users, and any others affected by building and sites.
- ~~ii. A. Safety~~ Those aspects of professional practice that protect occupants, users, and any others affected by buildings or sites from harm.

~~iii.A. Welfare Those aspects of professional practice that enable equitable access, elevate the human experience, encourage social interaction, and benefit the environment.~~

C.B. Content. Approved Continuing Education Courses, Programs and Activities.

Continuing education hours may be earned either by attending a course or program meeting the criteria set forth in this Chapter or through self-reported continuing education hours for a qualified activity.

(1) Continuing Education Course or Program. At least seventy-five (75%) of Aa program or activity's content and instructional time must be intended to increase or update the architect's knowledge and competence in HSW subjects.

Courses or programs must be provided by a recognized sponsor as set forth in Section 5 or otherwise approved by the board as set forth in Section 6.

Courses or programs must address one or more of the following HSW topics to be approved for credit:

In order to receive credit, all continuing education hours must be received from Structured Educational Activities intended to increase or update the architect's knowledge and competence in Health, Safety and Welfare subjects. Health Safety and Welfare topics include, but are not limited to:

◆ **Practice management:** This category focuses on areas related to the management of architectural practice and the details of running a business.

-i+.- **Project management:** This category focuses on areas related to the management of architectural projects through execution.

itr. **Programming and analysis:** This category focuses on areas related to the evaluation of project requirements, constraints, and opportunities.

-i->r. **Project planning and design:** This category focuses on areas related to the preliminary design of sites and buildings.

* **Project development and documentation:** This category focuses on areas related to the integration and documentation of building systems, material selection, and material assemblies into a project.

~~h~~ **(f) Construction and evaluation:** This category focuses on areas related to construction contract administration and post-occupancy evaluation of projects.

D-. Structured Educational Activities are educational activities in which at least seventy-five percent (75%) of an activity's content and instructional time must be devoted to Health, Safety, and Welfare Subjects related to the practice of architecture.

If the provider of the Structured Educational Activities prescribes a customary time for completion of such an activity, then such time shall, unless the Board finds the time unreasonable, be accepted as the architect's time for continuing education hour purposes irrespective of actual time spent on the activity.

22. Continuing Education Hours for a Qualified Activity

(f) Continuing education credit in Health, Safety, and Welfare may be awarded ~~e am-d~~ for verified membership and volunteer service on a State Board of Registration/Licensure of Architects, or for membership and service on a ~~Maine~~ zoning board, planning board, historic district commission, building code standards committee, or other ~~Maine~~ boards or committees related to HSW acceptable to the ~~board~~.

(h) Licensees may ~~e-attm--earn~~ one (1) credit hour per meeting attended up to a maximum of six (6) hours per year. Acceptable proof of attendance includes meeting minutes or recording of meeting demonstrating attendance and participation.

(c) No other types of self-reported hours qualify for continuing education credit in Maine.

E. In-person attendance; live, remote interaction. For purposes of this chapter, continuing education courses are not required to be held in-person nor required to include live, remote interaction with presenters.

SECTION ~~654~~. Recognized Sponsors.

Licensees Licensed architects may satisfy the requirement of Section ~~43(1)(AB)(1)~~ by completing

Activities/courses or programs:

- I. sponsored or approved by the National Council of Architectural Registration Boards (NCARB) or, its successor organization or a comparable organization; or

Commented [CP2]: This title was changed. We also added credit was for "volunteer" service and has to be related to HSW.

_____ 2. sponsored or approved by the American Institute of Architects (AIA) or its successor Organization, including any AJA state or local components ~~or a comparable organization.~~

Commented [CP3]: We added this to address local chapters which they call "components"

SECTION 657. Approval of Continuing Education Programs by the Board

Program must be taught "live" in a traditional classroom or seminar setting or as a synchronous distance education program. No form of asynchronous distance education or recorded presentation will be approved.

1. Program Sponsor

- A. The program sponsor shall apply for continuing education program approval on forms provided by the board. Incomplete applications will not be reviewed.
- B. The complete application must be submitted sufficiently in advance of the start date of the program to permit review by the board prior to the start date. Applications submitted on or after the start date of the program will not be considered.
- C. The application must include the following information:
 - i. The title of the program, a general overview of the material to be covered, and a detailed syllabus, including a timed outline;
 - ii. Demonstration that the program meets the criteria for approval set forth in Section 4(~~1~~)(B)(1);
 - iii. The names and qualifications of the instructors;
 - iv. The fee required by Chapter 10 of the rules of the Office of Licensing and Registration, entitled "Establishment of License Fees;" and
 - v. Such other information as the board may require.
- D. Program approval is valid for both in-person and synchronous delivery for a period of one year from the date of approval and includes any repeat presentations of the approved program during the 1-year approval period. Any proposed change to the course content, instructor, or other information submitted in or with the application must be reported to the board for review and approval in advance of the change.

- E. Any deviation from the application that has not been approved as described in paragraph ~~ED~~, any failure to comply with any conditions included in the board's approval, or poor program quality may result in suspension of the sponsor's approved program offerings, denial of future approval requests by the sponsor, or both.

2. **Approval of Individual Requests for Real Estate Continuing Education Courses or Programs Without Pre-Approval**

A licensee may request approval of a course or program for which the provider did not seek approval, but in which the licensee participated. Approval of such a request shall be subject to the course meeting the standards and criteria required by the Board for other continuing educational programs. The licensee shall be responsible for submitting to the Board a completed course application and fee.

SECTION ~~876~~. **Audit of Continuing Education.** A licensee's licensed architect's certification of completion of continuing professional education is subject to audit and documentation retention requirements as set forth in the rules of the Office of Professional and Occupational Regulation, 02-041 C.M.R. ch. 13.

SECTION ~~987~~. **Failed Audit; Disciplinary Action.** If a continuing education audit shows that the licensee licensed architect did not fulfill the requirements of this chapter, then the licensee licensed architect shall be notified of the failed audit. A failed audit may require further investigation and may result in disciplinary action.

SECTION ~~1098~~. **Deferments and Exemptions**

+. **Deferment**

Upon receipt of a written request prior to license expiration, the Board may, in its discretion, grant a continuing education deferment to an individual licensed by the Board who, because of prolonged illness or other extenuating circumstances, has been unable to meet the educational requirements under this



3. **2. Exemption**

Ac- An architect licensed architect who receives an initial license to practice architecture from any-
ittriseietioH is exempt from the continuing education requirement for years from the date of that initial licensethe first two (2) continuing education reporting periods, as long as the architect has not been previously licensed by any jurisdiction for a period of two (2) or more years.

Commented [CP4]: This was changed due to attorney review - they said we do not have the authority under this law to allow for any waiver or exemption other than what is in the law.

Commented [CPS]: Everybody thought this was confusing (and is confusing in the law). I tried to make it clearer.

B. Applicants 65 years of age or older who file an application less than 160 hours a year a
not require to complete additional education for license renewal.

STATUTORY AUTHORITY: 32 M.R.S. § ~~114~~, 224-B; 10 M.R.S. § 8003(5-A)(D)

EFFECTIVE DATE:



SAMPLE

Limited Delegation of Authority to the Board's Administrator to Offer Consent Agreements Resolving Complaints Involving Continuing Education Audits

Effective Date: May 4, 2025

Expiration Date: May 3, 2027

Applicable Law

Pursuant to 10 M.R.S. § 8003(5-A)(A)(S), the Board has the authority to impose discipline against a licensee for "any violation of the governing law of [the] board." Pursuant to 10 M.R.S. § 8003(5-A)(A)(S), the Board has the authority to impose discipline against a licensee for "any violation of the rules of [the] board." Pursuant to 10 M.R.S. § 8003(5-A)(B) the permissible forms of discipline include the "[i]ssuance of a warning, censure or reprimand" and the "[i]mposition of civil penalties of up to \$1,500 ... for each violation of applicable ... rules." Pursuant to 10 M.R.S. § 8003(5-A)(A), the Board "may execute a consent agreement that resolves a complaint or investigation without further proceedings."

Pursuant to 32 M.R.S. § 14027, "[a]s a prerequisite to renewal of a license, an applicant must have completed continuing education as set for by rules adopted by the board. An applicant may not repeat for credit the same continuing education course offering within a license renewal cycle."

Board Rules Chapter 220 Section 1 reads as follows:

Class hours required for licensure as a trainee real property appraiser, licensed residential real property appraiser, certified residential real property appraiser and certified general real property appraiser must be earned in courses approved by the Appraiser Qualifications Board. The Board of Real Estate Appraisers will not recognize non-approved courses for licensing purposes.

Board Rules Chapter 220 Section 2 reads as follows:

1. Continuing Education Requirement Generally

At time of renewal, each licensee of the board shall certify to completion of 14 hours of continuing education during the preceding license term.

2. Course in National Uniform Standards of Professional Appraisal Practice

As part of the 14 required hours of continuing education described in subsection 1, each licensee shall, during even-numbered years, satisfactorily complete the 7-hour National Standards of Uniform Professional Appraisal Practice course approved by the Appraisal Qualifications Board.

3. Approved Programs

Continuing education must be earned in programs approved by the Appraisal Qualifications Board or the Board of Real Estate Appraisers. The Board of Real Estate Appraisers will not recognize unapproved programs for continuing education credit.

SAMPLE LIMITED DELEGATION

Ongoing Issue

At the time of renewing a license, a licensee must certify whether he or she has complied with the continuing education requirement of the Board. Each year the Board performs continuing education audits on a specified percentage of licensees who renew their licenses with the Board.

The Board consistently resolves complaints involving the first instance of a licensee who is not in compliance with the continuing education requirement by offering a consent agreement that imposes disciplinary sanction of a warning and a civil penalty of \$200.00. The consent agreement also requires the licensee to complete whatever continuing education hours were deficient at the time of renewal and prohibits the licensee from using these hours toward satisfying any other continuing education requirements.

Because the Board uniformly resolves these complaints by offering consent agreements based on the criteria described above, the Board believes that it would be appropriate and more efficient to delegate its authority to the Board Administrator to offer consent agreements to licensees who have not met the continuing education requirement for renewal of a license. The practical effect of this delegation of authority will be to avoid having to wait until the next Board meeting to resolve these complaints, thereby shortening the complaint resolution time and reducing the number of matters that the Board must address at its regular meetings.

Limited Delegation of Authority to Board Administrator

The Board delegates to the Board Administrator the authority to offer a consent agreement to a licensee when all of the following circumstances are present:

1. The licensee has certified compliance with the continuing education requirement when renewing a license and an audit of that licensee's continuing education determines that the requirement has not been met;
2. The only alleged violation of law is a failure to comply with the continuing education requirement for renewal of a license as required by 32 M.R.S § 14027 and by Board Rules Chapter 220 § 2;
3. The licensee has not been previously disciplined by the Board; and
4. The consent agreement imposes sanctions and civil penalties in conformance with those listed above.

This limited delegation of authority will expire on the Expiration Date indicated above, at which time the Board shall review the actions taken pursuant to this Limited Delegation of Authority and determine whether to renew or modify this delegation.

SAMPLE LIMITED DELEGATION

Adoption

Adopted by the Board on March 4, 2025, by a vote of 5 in favor (Boston, Barrows, Johnson, Shipley and Cote) and 0 opposed.

Dated: March 4, 2025

Wendyann Boston

Wendyann Boston, Chair

License Totals (November 1st of each year)

License Type	2021	2022	2023	2024	2025
Architect	1,457	1,607	1,740	1,903	2,087
Landscape Architect	205	220	242	262	284
Certified Interior Designer	35	37	39	44	46