



Janet T. Mills  
Governor

STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS



Joan F. Cohen  
Commissioner

Penny Vaillancourt  
Director

**Public Board Meeting**  
**Tuesday, December 16, 2025, at 9:00 A.M.**  
**AGENDA**

**Location:** 76 Northern Ave Gardiner, ME 04345

**Contact:** Heidi Lincoln (207) 624-8522, [Heidi.Lincoln@maine.gov](mailto:Heidi.Lincoln@maine.gov)

**Room:** Central Conference Room  
<https://mainestate.zoom.us/j/86242053871?pwd=JfPFZi04y7HXNpPvu7nSPxmkgCfBTY.1>

**I. CALL TO ORDER**

**II. AGENDA MODIFICATIONS**

**III. MINUTES REVIEW AND APPROVAL**  
Review and Approval of October 28, 2025, Minutes

**IV. COMPLAINT PRESENTATIONS**

- 2025-LSU-20961
- 2025-LSU-20963
- 2025-LSU-21059

**V. ADMINISTRATOR'S REPORT**

**VI. PUBLIC COMMENT**  
*Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board, except for any open application or complaint. While the Board cannot take action on any issues presented, the Board will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair, a time limit on comments may be set.*

**VII. MEETING SCHEDULE**  
Next meeting scheduled for February 24, 2026.

**VIII. ADJOURNMENT**

Office Location: 76 Northern Avenue, Gardiner, Maine 04345  
Mailing Address: 35 State House Station, Augusta, Maine 04333

[Board of Licensure for Professional Land Surveyors | Office of Professional and Occupational Regulation](#)

**BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS  
MINUTES  
October 28, 2025**

<b>MEMBERS PRESENT:</b>	<b>STAFF PRESENT:</b>
Jeramiah Raitt, Chairman	Catherine Pendergast, Administrator
Bruce Martinson, Vice Chairman	Tim Steigleman, Assistant Attorney General
Michaeline Mulvey, Complaint Officer	Jazmyne Marks, Licensing Supervisor
Stevenson Sheppard	Heidi Lincoln, Office Specialist I
	Shara Chesley, Office Specialist I
<b>MEMBERS ABSENT:</b>	

**I. CALL TO ORDER**

The meeting was called to order at 9:03 a.m. by Chairman Raitt.

**II. AGENDA MODIFICATIONS**

A motion was made by Sheppard and seconded by Mulvey to add a Memorandum for a PLS Application via Endorsement from Texas to the Administrator’s Report. Unanimous

**III. MINUTES REVIEW AND APPROVAL**

A motion was made by Mulvey and seconded by Sheppard to approve the minutes as written. Unanimous

**IV. COMPLAINT PRESENTATIONS**

- 2025-LSU-20855 – A motion was made by Sheppard and seconded by Martinson to dismiss due to insufficient evidence of a violation. Mulvey abstained. Raitt, Martinson, and Sheppard voted in the affirmative. Motion carried.
- 2025-LSU-20857 – A motion was made by Sheppard and seconded by Martinson to dismiss due to insufficient evidence of a violation. Raitt recused. Mulvey abstained. Sheppard and Martinson voted in the affirmative. Motion carried.

**V. RULEMAKING**

Repeal and Replace:

- Chapter 50: Qualifications for Licensure as a Professional Land Surveyor and Use of Seals
- Chapter 90: Standards of Practice

Repeal:

- Chapter 60: Licensure by Comity

New:

- Chapter 80: Licensure by Endorsement

A motion was made by Sheppard and seconded by Martinson to adopt the Basis Statement and Summary and Response to Comments and Small Business Impact Statement for proposed Rulemaking. Unanimous.

A motion was made by Martinson and seconded by Sheppard to adopt the Rules. Unanimous.

**VI. ADMINISTRATOR’S REPORT**

- The board discussed an application for licensure via Endorsement to determine if the requirements for licensure in Texas as a professional land surveyor are substantially equivalent to Maine’s. A motion was made by Mulvey and seconded by Sheppard that the qualifications for licensure in Texas are substantially equivalent to Maine licensure requirements for a Professional Land Surveyor and to issue the license. Unanimous.

**VII. PUBLIC COMMENT**

**None**

**VIII. MEETING SCHEDULE**

The next regular Board meeting is currently scheduled for December 16, 2025.

**IX. ADJOURNMENT**

There was no further business, a motion was made by Sheppard and seconded by Martinson to adjourn the meeting at 9:34 a.m. Unanimous.

DRAFT