

Maine Non-Resident Card Scan Processing Instructions

If you are out of state or physically unable to visit a fingerprinting location within the state, you can use Identogo's Card Scan Processing Program. This service converts a physical fingerprint card into an electronic submission for faster processing.

Steps to Submit Fingerprints

1. Register Online

- Visit me.ibtffingerprint.com or call **1-855-667-7422**.
- Select "Register for Fingerprint Card Processing Service" (circled below in red).
- Complete the registration process and **save your confirmation number** (you must write this on your fingerprint card).
- Prepay all fees online.



2. Obtain Fingerprint Cards

- Use an **FBI FD-258 fingerprint card** (white with light blue trim).
- A downloadable version is available [here](#).
- Identogo does **not** provide fingerprint cards—applicants must obtain them from a law enforcement agency, an Identogo "Print-n-GO!" location, or another fingerprinting service.
- Fingerprints can be ink-rolled or electronically captured and printed onto an FBI fingerprint card.

3. Complete ALL Required Fields on the Fingerprint Card

- Full name
- Date of Birth
- Confirmation number from the registration process
- Other identifying details (as required)

4. Mail Your Fingerprint Card

- Send the completed fingerprint card to the designated processing address provided during registration and also shown below.

Prints Inc

IdentoGO ME Card Scan Operations

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- We recommend you use a **tracking service** to monitor your submission.
- Include **two contact methods** (e.g., phone and email) in case of questions.

5. Processing Status

- Wait **at least 3 days** from the date IdentoGO receives your fingerprints.
- Call **1-855-667-7422** to speak with customer service.

Failure to complete the process as stated on these instructions will result in the card being returned to the applicant, which will delay processing.