

**Minutes of the Maine Real Estate Commission Meeting
March 16, 2023**

<u>MEMBERS PRESENT</u>	<u>STAFF PRESENT</u>
Edie Fontaine, Chair	Catherine Pendergast, Director
Leanne Nichols, Vice Chair	Jeffrey Hill, Deputy Director
Jane B. Towle	Regina Ritchie, Professional Licensing Supervisor
Forrest C. Peterson	Jack Driscoll, Field Investigator
	Misty Robinson, Office Specialist I
	Lisa Wilson, AAG
<u>MEMBERS ABSENT</u>	
Gail Rizzo	

Location: Zoom

Start: 9:04 a.m.

Adjourn: 9:55 a.m.

I. CALL TO ORDER

The meeting was opened by Chair Fontaine at 9:04 a.m.

II. AGENDA MODIFICATIONS

A motion was made by Towle and seconded by Nichols to add 2020-REC-16295; 2023-REC-19005; 2023-REC-19012; and 2023-REC-19015 as proposed consent agreements. Unanimous.

III. MINUTES REVIEW AND APPROVAL

A motion was made by Nichols and seconded by Towle to approve the minutes of the January 19, 2023. Unanimous.

IV. PROPOSED CONSENT AGREEMENTS

Nichols recused and was placed in a zoom breakout room.

A motion was made by Towle and seconded by Peterson to approve proposed consent agreement in case number: 2023-REC-18925. Unanimous.

Nichols was brought back into the zoom meeting.

A motion was made by Towle and seconded by Nichols to approve proposed consent agreements in case numbers: 2023-REC-18915; 2023-REC-18926; 2023-REC-18957; 2023-REC-18968; 2023-REC-19000; 2023-REC-19005; 2023-REC-19012; and 2023-REC-19015. Unanimous.

A motion was made by Nichols and seconded by Towle to send proposed modifications in case number 2020-REC-16295 back to staff to add a 30-day license suspension and require successful completion of the current Buyer Relationships Core Course to be used only for compliance with the consent agreement, not to be included towards continuing education requirement. The \$2,000.00 proposed fine remains intact. Unanimous.

V. PROPOSED DECISION AND ORDER

A motion was made by Towle and seconded by Nichols to approve the proposed decision and order in case numbers 2022-REC-18678. Fontaine, Towle, and Nichols voted in the affirmative. Peterson abstained. Motion passes.

VI. DIRECTOR'S REPORT

The administrator discussed with the Board the Remote Participation Policy. The Board requested that staff revise current policy and bring back for Board review.

The administrator discussed with the Board a continuing education issue. No action was taken.

VII. PUBLIC COMMENT

None.

VIII. MEETING SCHEDULE

The next meeting is currently scheduled for Thursday, April 20, 2023.

IX. ADJOURNMENT

A motion was made by Nichols and seconded by Towle to adjourn the meeting at 9:55 a.m. Unanimous.