

BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS
MINUTES
August 27, 2024

MEMBERS PRESENT:	STAFF PRESENT:
Jay Raitt, Chairman	Catherine Pendergast, Administrator
Michaeline Mulvey, Complaint Officer	John Belisle, Assistant Attorney General
Bruce Martinson	Shara Chesley, Office Specialist
MEMBERS ABSENT:	
Shep Sheppard Vice-Chairman	

I. CALL TO ORDER

The meeting was called to order at 9:03 a.m. by Chairman Raitt.

II. AGENDA MODIFICATIONS

A motion was made by Mulvey and seconded by Martinson to add an application for review. Unanimous.

III. MINUTES REVIEW AND APPROVAL

A motion was made by Mulvey and seconded by Martinson to approve the minutes of the June 25, 2024, meeting. Unanimous.

IV. COMPLAINT PRESENTATIONS

2023-LSU-19701- A motion was made by Raitt and seconded by Martinson to dismiss the compliant due to lack of evidence of a violation. Raitt and Martinson voted in the affirmative. Mulvey abstained. Motion carried.

2024-LSU-20115- A motion was made by Martinson and seconded by Raitt to dismiss the compliant due to lack of evidence of a violation. Raitt and Martinson voted in the affirmative. Mulvey abstained. Motion carried.

2024-LSU-20116- A motion was made by Martinson and seconded by Raitt to dismiss the compliant due to lack of evidence of a violation. Raitt and Martinson voted in the affirmative. Mulvey abstained. Motion carried.

2024-LSU-20131- A motion was made by Raitt and seconded by Martinson to dismiss the compliant due to lack of evidence of a violation. Raitt and Martinson voted in the affirmative. Mulvey abstained. Motion carried.

2024-LSU-20172- A motion was made by Raitt and seconded by Martinson to dismiss the compliant due to lack of evidence of a violation. Raitt and Martinson voted in the affirmative. Mulvey abstained. Motion carried.

V. ADMINISTRATOR’S REPORT

2023-LSU-18980- & 18981 Compliance Memo- The administrator and Board reviewed compliance documents. No action taken.

Experience Certification Memo- The administrator and Board discussed adding a Certification of Experience to the professional land surveyor application process. The purpose of the certification is for the applicant and supervisor to “attest” that the experience includes significant responsibility in the areas described in Chapter 50 Section 2 of Board rules. Board staff would then be able to make a determination of experience on some applications.

A motion was made Mulvey and seconded by Martinson to add the Certification of Experience form to the application process for licensure of professional land surveyors. Unanimous.

A motion was made Mulvey and seconded by Martinson to allow staff to approve applications that meet the Certification of Experience. Applications that include teaching experience or otherwise do not conform will go to board for review. Unanimous.

Rule Review Memo- The administrator and Board discussed potential revisions to rules. No action taken.

VI. APPLICATION REVIEW

The administrator and Board discussed an application for licensure as a professional land surveyor with foreign education and experience. The Board determined that the applicant could withdraw the current PLS application, complete the NCEES Fundamentals of Surveying (FS) examination, then apply for a Land Surveyor in Training (LSIT) license. To qualify for a PLS license the applicant would need to be licensed as a LSIT for 2 years and pass the PS and MSMC examinations.

VII. PUBLIC COMMENT

None.

VIII. MEETING SCHEDULE

The next regular Board meeting is currently scheduled for October 22, 2024.

IX. ADJOURNMENT

Being no further business, a motion was made by Mulvey and seconded by Martinson to adjourn the meeting at 10:42 a.m. Unanimous.