

BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS
MINUTES
August 26, 2025

MEMBERS PRESENT:	STAFF PRESENT:
Jeramiah Raitt, Chairman	Catherine Pendergast, Administrator
Bruce Martinson, Vice Chairman	Samantha Andrews, Assistant Attorney General
Michaeline Mulvey, Complaint Officer	Jazmyne Marks, Licensing Supervisor
Stevenson Sheppard	Heidi Lincoln, Office Specialist I
	Shara Chesley, Office Specialist I
MEMBERS ABSENT:	

I. CALL TO ORDER

The meeting was called to order at 9:02 a.m. by Chairman Raitt.

II. AGENDA MODIFICATIONS

None

III. MINUTES REVIEW AND APPROVAL

A motion was made by Mulvey and seconded by Martinson to approve the minutes as written. Sheppard abstained. Motion carried.

IV. ADMINISTRATOR’S REPORT

- A motion was made by Sheppard and seconded by Martinson to renew the Limited Delegation of Authority to the Board’s Administrator to Prepare Letter of Guidance for Resolving Complaints Involving Failing to Report Criminal Convictions and/or Disciplinary Action Within 10 days for 4 years with an expiration date of November 8,2029. Unanimous.

- The Board reviewed a potential applicant’s Core Curriculum for initial licensure as a land surveyor-in-training. A motion was made by Sheppard and seconded by Martinson that the applicant’s education meets the Core Curriculum requirement for licensure as a Land Surveyor-in-Training. Unanimous

V. RULE REVIEW

Chapter 50: Qualifications for Licensure as a Professional Land Surveyor

Chapter 80: Licensure by Endorsement

Chapter 60: Licensure by Comity

Chapter 902: Standards of Practice

A motion was made by Sheppard and seconded by Martinson to initiate APA Rulemaking and put rules out for comment as amended. Unanimous.

VI. PUBLIC COMMENT

None.

VII. MEETING SCHEDULE

The next regular Board meeting is currently scheduled for October 28, 2025.

VIII. ADJOURNMENT

There was no further business, a motion was made by Mulvey and seconded by Martinson to adjourn the meeting at 11:07 a.m. Unanimous.