



Janet T. Mills  
Governor

STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION  
BOARD OF EXAMINERS OF PSYCHOLOGISTS  
76 NORTHERN AVENUE  
GARDINER, MAINE 04345

Joan F. Cohen  
Commissioner

**Board of Examiners of Psychologists  
Public Board Meeting  
Tuesday, February 4, 2025**

**MINUTES**

**MEMBERS PRESENT**

Joseph Schenkel, Ph.D., Board Chair  
Laura Kavesh, Ph.D., Complaint Officer  
Mary Melquist, Ph.D., Continuing Education Officer  
Debra Bunce, Ph.D.

**MEMBERS ABSENT**

Jayne Boulos, Psy.D., Vice Chair  
Rachel Orr, PsyD.

**STAFF PRESENT**

Elizabeth Stivers, Assistant Attorney General  
Kristina Halvorsen, Board Administrator  
George Morgan, Board Investigator  
Jessica Cirello, Professional Licensing Supervisor

**CALL TO ORDER**

Board Chair, Joseph Schenkel, called the meeting to order at 9:21 a.m.

**MINUTES REVIEW AND APPROVAL**

Review and approval of the November 5, 2024 minutes.

A motion was made by Laura Kavesh and seconded by Mary Melquist to approve the minutes as written.

**Vote: 4 in favor.**

**COMPLAINT PRESENTATIONS**

2023-PSY-19414  
2024-PSY-20094  
2024-PSY-20180

A motion was made by Laura Kavesh and seconded by Debra Bunce to table the complaint presentations due to the lack of quorum.

**Vote: 4 in favor.**

### **COMPLAINT COMPLIANCE ITEMS**

2000-PSY-167 Request for Reconsideration

A motion was made by Laura Kavesh and seconded by Debra Bunce to deny the licensee's request.

**Vote: 4 in favor.**

### **ELECTION OF OFFICERS**

Board Chair

Vice Chair

Complaint Officer

Continuing Education Officer

A motion was made by Mary Melquist and seconded by Laura Kavesh to table the election of officers until all Board members are present at a regular Board meeting.

**Vote: 4 in favor.**

### **RULEMAKING DISCUSSION**

A motion was made by Laura Kavesh and seconded by Mary Melquist to table rulemaking until the next regular Board meeting.

**Vote: 4 in favor.**

### **ADMINISTRATOR'S REPORT**

Board Administrator, Kristina Halvorsen, discussed that the legislative session has started. Kristina reminded Board members that they should not discuss anything outside of regular Board meetings and Board members should forward any correspondence to Kristina immediately. If any bills affect this Board, Kristina will bring the information to Board members. Also, Kristina may email Board members with questions related to bills and these emails should be replied to as soon as possible.

Kristina discussed the licensing dashboard, created by Board staff, that details current licensure numbers and the number of new applications.

### **OPPORTUNITY FOR PUBLIC COMMENT**

None

### **ADJOURNMENT**

A motion was made by Debra Bunce and seconded by Laura Kavesh to adjourn the meeting at 9:53 a.m.

**Vote: 4 in favor.**