

**Board of Examiners of Psychologists  
Public Board Meeting  
Tuesday, February 3, 2026**

**MINUTES**

**MEMBERS PRESENT**

Joseph Schenkel, Ph.D., Board Chair (Remote)  
Jayne Boulos, Psy.D., Vice Chair (Remote)  
Laura Kavesh, Ph.D., Complaint Officer (Remote)  
Debra Bunce, Ph.D. (Remote)  
Rachel Orr, PsyD. (Remote)

**MEMBERS ABSENT**

Mary Melquist, Ph.D., Continuing Education Officer

**STAFF PRESENT**

Randy Dow, Assistant Attorney General  
Tim Stiegelman, Assistant Attorney General  
Penny Vaillancourt, Director  
Michael Tarr, Board Manager  
Cecile Sirois, Professional Licensing Supervisor  
Katy Getchell, Office Specialist I

**CALL TO ORDER**

Board Chair, Joseph Schenkel, called the meeting to order at 9:07 a.m.

**MINUTES REVIEW AND APPROVAL**

Review and approval of the November 4, 2025 minutes.

A motion was made by Debra Bunce and seconded by Rachel Orr to make a change in Review Draft Letter of Guidance to remove the middle two paragraphs and keep the first and last paragraph only.

**Vote: 5 in favor.**

A motion was made by Debra Bunce and seconded by Jayne Boulos to approve the minutes after the change to the Review Draft Letter of Guidance.

**Vote: 5 in favor.**

**REVIEW DRAFT LETTER OF GUIDANCE**

2025-PSY-20531

A motion was made by Debra Bunce and seconded by Rachel Orr to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules and to issue a letter of guidance, citing American Psychological Association's Code of Conduct 4.01, 6.02B, confidentiality and correspondence sent to patients, which will stay in the licensee's file for 2 years.

**Vote: 4 in favor, 1 abstained: Laura Kavesh.**

### **BOARD MANAGER'S REPORT**

Board Manager, Michael Tarr, informed the Board that our board inspector George Morgan left employment with our office. Mike mentioned a legislative change LD1990 which would remove the requirement for an applicant to wait 6 months after a failed examination to be eligible for a license once it is enacted. Penny Vaillancourt, Director, mentioned to the board the Statute changes are needed prior to resuming Rulemaking. Penny stated that she is working on making changes within the office and agency. She also mentioned that she will be sending a survey to all Board Members. It was requested that we add application process and complaint process to the next meeting's agenda for discussion.

### **OPPORTUNITY FOR PUBLIC COMMENT**

None.

### **ADJOURNMENT**

A motion was made by Jayne Boulos and seconded by Debra Bunce to adjourn the meeting at 10:09 a.m.

**Vote: 5 in favor.**