



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION
BOARD OF COUNSELING PROFESSIONALS LICENSURE
76 NORTHERN AVENUE
GARDINER, MAINE 04345

Anne L. Head
Commissioner

**Board of Counseling Professionals Licensure
Public Board Meeting
Monday, February 26, 2024**

MINUTES

MEMBERS PRESENT

Jennifer King, Board Chair
Angela Blier, Vice Chair
Holly Cavna, Complaint Officer
Joanne Grant (remote)
Ellen Grunblatt
Carolyn Silsby, Public Member

STAFF PRESENT

Megan Hudson-MacRae, Assistant Attorney General
Kristina Halvorsen, Board Administrator
George Morgan, Board Investigator
Jessica Cirello, Professional Licensing Supervisor

CALL TO ORDER

Board Chair, Jennifer King, called the meeting to order at 9:12 a.m.

MINUTES REVIEW AND APPROVAL

Review and approval of the January 22, 2024 minutes.

A motion was made by Holly Cavna and seconded by Ellen Grunblatt to approve the minutes as written.

Vote: 6 in favor.

COMPLAINT PRESENTATIONS

2023-COU-19224

A motion was made by Angela Blier and seconded by Ellen Grunblatt to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

2023-COU-19363

A motion was made by Ellen Grunblatt and seconded by Angela Blier to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

2023-COU-19451

A motion was made by Angela Blier and seconded by Carolyn Silsby to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules and issue a letter of guidance, citing Board's rules Code of Ethics 2 (client relationship and standard of care) and address the benefits of supervision in this area, which will stay in the licensee's file for 2 years.

Vote: 5 in favor, 1 abstained: Holly Cavna.

2023-COU-19510

A motion was made by Joanne Grant and seconded by Angela Blier to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

FUTURE RULEMAKING SCHEDULING

Doodle poll

Board members and staff discussed completing all the Doodle polls to begin scheduling for future rulemaking discussions. Once Board staff receives all responses these meetings will be scheduled. The Board plans to review the first 2 chapters at the first rulemaking meeting.

Joanne Grant left the meeting at 10:00 a.m.

ADMINISTRATOR'S REPORT

None

OPPORTUNITY FOR PUBLIC COMMENT

None

ADJOURNMENT

A motion was made by Holly Cavna and seconded by Angela Blier to adjourn the meeting at 10:07 a.m.

Vote: 5 in favor.