

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS
BOARD MEETING MINUTES
January 21, 2025**

MEMBERS PRESENT:

Cinderella Norris, Chair
R. Michael Pullen, Complaint Officer
Mark Johnson
Kristen Damuth

MEMBERS ABSENT: None

STAFF PRESENT:

Catherine Pendergast, Administrator
John Belisle, AAG
Jazmyne Marks, Licensing Supervisor
Heidi Lincoln, Office Specialist I
Shara Chesley, Office Specialist I

Location: 76 Northern Avenue, Gardiner

Start: 9:00 a.m.

Adjourn: 9:28 a.m.

CALL TO ORDER

The meeting was called to order by Chair Norris at 9:00 a.m.

AGENDA MODIFICATIONS

A motion was made by Pullen and seconded by Damuth to add discussion of an email sent to the administrator from the Council for Interior Design Qualifications (CIDQ). Unanimous

MINUTES REVIEW AND APPROVAL

A motion was made by Pullen and seconded by Johnson to approve the minutes of the November 19, 2024; meeting as presented. Unanimous.

OUT-OF-STATE TRAVEL REQUEST

A motion was made by Pullen and seconded by Norris for Board Member Damuth to attend the 2025 NCARB Regional I Summit in Philadelphia, PA on 02/29/2025-03/01/2025. Unanimous.

A motion was made by Pullen and seconded by Johnson to appoint Damuth as the NCARB Region One delegate and Pullen alternate delegate. Unanimous.

ELECTION OF OFFICERS

A motion was made by Pullen and seconded by Damuth to elect Cinderella Norris as Chair; Mark Johnson as Vice-Chair; and Mike Pullen as Complaint Officer. Unanimous.

COMPLAINTS

2024-ARC-20406- A motion was made by Johnson and seconded by Norris to dismiss. Norris, Johnson, and Damuth voted in the affirmative. Pullen abstained. Motion Carried.

ADMINISTRATOR'S REPORT

The administrator discussed an email from CIDQ regarding a Board member delegate for CIDQ matters. No action taken.

PUBLIC COMMENT

None.

MEETING SCHEDULE

The next meeting is currently scheduled for March 18, 2025.

ADJOURN

A motion was made by Pullen and seconded by Damuth to adjourn. Unanimous.

Being no further business, the meeting was adjourned at 9:28 a.m.