

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS
BOARD MEETING MINUTES
July 16, 2024**

MEMBERS PRESENT:

Cinderella Norris, Chair
R. Michael Pullen, Complaint Officer
Mark Johnson
Kristen Damuth

STAFF PRESENT:

Catherine Pendergast, Administrator
John Belisle, AAG
Kaleigh Kennedy, Office Specialist I
Shara Chesley, Office Specialist I

MEMBERS ABSENT: None

Location: 76 Northern Avenue, Gardiner

Start: 9:00 a.m.

Adjourn: 9:18 a.m.

CALL TO ORDER

The meeting was called to order by Chair Norris at 9:00 a.m.

AGENDA MODIFICATIONS

None

MINUTES REVIEW AND APPROVAL

A motion was made by Pullen and seconded by Johnson to approve the minutes of the May 21, 2024 meeting as amended to add that Mark Johnson, who expressed interest in becoming a Board Member, is a Maine Licensed Landscape Architect. Norris, Pullen, and Johnson voted in the affirmative. Damuth abstained. Motion carried.

RULE REVIEW

A motion was made by Norris and seconded by Pullen to adopt the Basis Statement and Summary and Responses to Comments and Small Business Impact Statement. Unanimous.

A motion was made by Johnson and seconded by Pullen to adopt Chapter 13: Licensure of Landscape Architects. Unanimous.

ADMINISTRATOR'S REPORT

Board members discussed the need for additional Board members.

PUBLIC COMMENT

None.

MEETING SCHEDULE

The next meeting is currently scheduled for September 17, 2024.

ADJOURN

A motion was made by Johnson and seconded by Pullen to adjourn. Unanimous.

Being no further business, the meeting was adjourned at 9:18 a.m.