

**Minutes of the Maine Real Estate Commission Meeting
January 18, 2024**

<u>MEMBERS PRESENT</u>	<u>STAFF PRESENT</u>
Edie Fontaine, Chair	Catherine Pendergast, Director
Leanne Nichols, Vice Chair	Jeffrey Hill, Deputy Director
Jane B. Towle	Lisa Wilson, AAG
Forrest C. Peterson	Regina Ritchie, Professional Licensing Supervisor
Charles Brawn	Shara Chesley, Office Specialist I
<u>MEMBERS ABSENT</u>	

Location: 76 Northern Ave Gardiner, ME

Start: 9:03 a.m.

Adjourn: 9:40 a.m.

I. CALL TO ORDER

The meeting was opened by Chair Fontaine at 9:03 a.m.

Peterson was not present at start of meeting.

II. AGENDA MODIFICATIONS

A motion was made by Nichols and seconded by Brawn to add Consent Agreements, 2023-REC-19438 and LD2035 to agenda. Fontaine, Nichols, Towle and Brawn voted in the affirmative. Motion carried.

III. MINUTES REVIEW AND APPROVAL

A motion was made by Towle and seconded by Nichols to approve the minutes of the October 19, 2023, meeting. Fontaine, Nichols, Towle and Brawn voted in the affirmative. Motion carried.

IV. ELECTION OF OFFICERS

A motion was made by Towle and seconded by Brawn to elect Fontaine as Chairman and Nichols as Vice-Chairman. Fontaine, Nichols, Towle and Brawn voted in the affirmative. Motion carried.

Peterson joined the meeting.

V. DISMISSALS

Nichols recused and was placed in Zoom waiting room.

A motion was made by Towle and seconded by Brawn to approve the dismissal in case numbers 2021-REC-17273. Fontaine, Towle, Peterson and Brawn voted in the affirmative. Motion carried.

Nichols returned to the meeting.

Fontaine recused and was placed in Zoom waiting room.

A motion was made by Brawn and seconded by Towle to approve the dismissal in case number 2021-REC-17308. Nichols, Towle, Peterson and Brawn voted in the affirmative. Motion carried.

Fontaine returned to the meeting.

A motion was made by Nichols and seconded by Towle to approve the dismissal in case numbers: 2021-REC-17323; 2021-REC-17352; 2021-REC-17355; 2021-REC-17425; 2023-REC-19669; 2023-REC-19700. Unanimous.

VI. CONSENT AGREEMENTS

A motion was made by Towle and seconded by Nichols to accept Consent Agreements 2021-REC-17172 (B); 2021-REC-17172 (S); 2023-REC-19401; 2023-REC-19438; 2023-REC-19657. Unanimous.

VII. DIRECTOR'S REPORT

The Director reviewed the Board Members Rules of Conduct.

The board was presented with the 2023 Education report. Board members requested some clarification on the 2023 Qualifying Education Course Pass Rate.

The Director presented LD2035.

VIII. PUBLIC COMMENT

None

IX. MEETING SCHEDULE

The next meeting is currently scheduled for Thursday, February 15, 2024.

X. ADJOURNMENT

A motion was made by Nichols and seconded by Towle to adjourn the meeting at 9:40 p.m. Unanimous.