

DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
76 Northern Ave, Gardiner, Maine

MAINE BOARD OF REAL ESTATE APPRAISERS
PUBLIC MEETING
March 4, 2025
MINUTES

<u>MEMBERS PRESENT</u>	<u>STAFF PRESENT</u>
Wendyann Boston, Chair	Catherine Pendergast, Administrator
Alan Johnson, Vice-Chair	John Belisle, Assistant Attorney General
Nathaniel Shipley, Complaint Officer	Jazmyne Marks, Licensing Supervisor
Russell Barrows	Heidi Lincoln, Office Specialist I
Heather Cote	Shara Chesley, Office Specialist I
<u>MEMBERS ABSENT</u>	<u>OTHERS PRESENT</u>
	<u>None</u>

Location: 76 Northern Ave. Gardiner ME

Start: 9:02 a.m.

Adjourn: 9:29 a.m.

I. CALL TO ORDER

The meeting was called to order by the Chair at 9:02 a.m.

II. AGENDA MODIFICATIONS

A motion was made by Barrows and seconded by Shipley to add the following items to the agenda under the Administrator's report:

- General discussion regarding license statistics.
- Limited delegation of authority to the Board Administrator regarding continuing education audits.
- Limited delegation of authority to the Board Administrator regarding failure to report discipline/convictions within 10 days.

Unanimous.

III. MINUTES REVIEW AND APPROVAL

A motion was made by Barrows and seconded by Shipley to approve the January 7, 2025, Minutes. Barrows, Shipley, Boston and Johnson voted in the affirmative. Cote Abstained. Motion carried.

IV. COMPLAINT PRESENTATION

2022-REA-18737 Compliance Memo

Complaint Officer Shipley provided the Board with an update regarding the licensee's compliance with the consent agreement. The licensee is in compliance and the matter is closed.

V. ADMINISTRATOR'S REPORT

- Application and Appeal Withdrawal Memo – A motion was made by Barrows and seconded by Johnson to allow the license applicant to withdraw both their application and appeal of

the preliminary denial. Barrows, Johnson, Boston, Cote voted in the affirmative. Shipley abstained. Motion carried.

- Board members discussed an inquiry regarding the appraisal of short-term rentals.
- A motion was made by Barrows and seconded by Cote to renew the Limited Delegation of Authority to the Board's Administrator to Prepare Letters of Guidance for Resolving Complaints Involving Failing to Report Criminal Convictions and/or Disciplinary Action Within 10 Days. Unanimous.
- A motion was made by Barrows and seconded by Cote to renew the Limited Delegation of Authority to the Board's Administrator to Offer Consent Agreements Resolving Complaints Involving Continuing Education Audits. Unanimous.
- The Board discussed the perception of a declining number of Maine appraisers and reviewed license statistics demonstrating a steady increase in licensure of all appraiser license types between 3/1/2021 and 3/1/2025.

VI. PUBLIC COMMENT

None.

VII. MEETING SCHEDULE

The next regularly scheduled meeting is scheduled for Tuesday, April 1, 2025.

VIII. ADJOURN

A motion was made by Johnson and seconded by Barrows to adjourn the meeting. Unanimous.

Being no further board business, the meeting was adjourned at 9:29 a.m.