



STATE OF MAINE
 DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
ELEVATOR & TRAMWAY SAFETY PROGRAM
 35 STATE HOUSE STATION
 AUGUSTA, ME 04333
 TEL #(207)624-8672 FAX #(207)624-8636
 HEARING IMPAIRED: #1-888-570-6690
www.maine.gov/professionallicensing

Date Received

ELECTRIC ELEVATOR PERIODIC INSPECTION REPORT

Inspection to be conducted per Maine Law, Board Rules, A17.1, A17.3 and A17.2

<input type="checkbox"/> Passenger	<input type="checkbox"/> Freight	<input type="checkbox"/> Dumbwaiter
Month Due: _____	Inspection Date: _____	Time: _____ a.m. _____ p.m.
Registration # _____	Inspected to ASME: _____	Code: _____ Edition: _____

OWNER INFORMATION

Name of Owner: _____			
Mailing Address: _____			
Street	City	State	Zip Code

UNIT INFORMATION

Building Name: _____			
Location: _____			
Street	City	State	Zip Code
Location of Unit in Building (i.e., lobby, gym, wing, etc.): _____			
Capacity: _____	Speed: _____	# of F/R Stops: _____	
Space between doors at each floor:	1st _____	2nd _____	3rd _____
	4th _____	5th _____	6th _____
Space between sight guard or space shield:	1st _____	2nd _____	3rd _____
	4th _____	5th _____	6th _____

LIST VIOLATION(S) AND INCLUDE CODE/RULE NUMBER (attach separate sheet of paper if necessary)

Other Recommendations _____

I hereby certify this is a true report of my inspection.			
Inspector: _____	(Please print)	ME Lic #: _____	QEI Lic: _____
Inspector Signature: _____		Certifying Organization _____	Date: _____

OFFICE USE ONLY

<input type="checkbox"/> Denied	Date: _____
<input type="checkbox"/> Approved	State Elevator Inspector _____

1 ELEVATOR - INSIDE CAR

- 1.1 Door reopening device
- 1.2 Stop switches
- 1.3 Operating control devices
- 1.4 Sills and car floor
- 1.5 Car lighting and receptacles
- 1.6 Car emergency signal
- 1.7 Car door or gate
- 1.8 Door closing force
- 1.9 Power closing of doors or gates
 - 1.1 Power opening of doors or gates
- 1.11 Car vision panels and glass car doors
- 1.12 Car enclosure
- 1.13 Emergency exit
- 1.14 Ventilation
- 1.15 Signs and operating device symbols
- 1.16 Rated load, platform area, and data plate
- 1.17 Standby power operation
- 1.18 Restricted opening of car or hoistway doors
- 1.19 Car ride

2 ELEVATOR - MACHINE ROOM

- 2.1 Access to machine space
- 2.2 Headroom
- 2.3 Lighting and receptacles
- 2.4 Machine space
- 2.5 Housekeeping
- 2.6 Ventilation
- 2.7 Fire extinguisher
- 2.8 Pipes, wiring, and ducts
- 2.9 Guarding of exposed auxiliary equipment
- 2.10 Numbering of elevators, machines, and disconnect switches
 - 2.11 Disconnecting means and control
 - 2.12 Controller wiring, fuses, grounding, etc.
 - 2.13 Governor, overspeed switch, and seal
 - 2.14 Code data plate
 - 2.15 Static control
 - 2.16 Overhead beam and fastenings
 - 2.17 Drive machine brake
 - 2.18 Traction drive machines
 - 2.19 Gears, bearings, and flexible couplings
 - 2.20 Winding drum machine and slack cable device
 - 2.21 Belt or chain drive machine
 - 2.22 Motor generator
 - 2.23 Absorption of regenerated power
 - 2.24 AC drives from a DC source
 - 2.25 Traction sheaves
 - 2.26 Secondary and deflector sheaves
 - 2.27 Rope fastenings
 - 2.28 Terminal stopping devices
 - 2.29 Car and counterweight safeties
 - 2.4 Inspection control
 - 2.41 Maintenance Record & Maintenance Control Program
 - 2.42 Static control

3 ELEVATOR - TOP OF CAR

- 3.1 Top of car stop switch
- 3.2 Car top light and outlet
- 3.3 Top of car operating device
- 3.4 Top of car clearance and refuge space
- 3.5 Normal terminal stopping device
- 3.6 Final and emergency terminal stopping devices
- 3.7 Car leveling and anticreep devices
- 3.8 Top emergency exit
- 3.9 Floor and emergency identification numbering
- 3.10 Hoistway construction
- 3.11 Hoistway smoke control
- 3.12 Pipes, wiring, and ducts

- 3.13 Windows, projections, recesses, and setbacks
- 3.14 Hoistway clearances
- 3.15 Multiple hoistways
- 3.16 Traveling cables and junction box
- 3.17 Door and gate equipment
- 3.18 Car frame and stiles
- 3.19 Guide rails, fastening, and equipment
- 3.20 Governor rope
- 3.21 Governor releasing carrier
- 3.22 Wire rope fastening and hitch plate
- 3.23 Suspension rope
- 3.24 Top counterweight clearance
- 3.25 Car, overhead, and deflector sheaves
- 3.26 Broken rope, chain, or tape switch
- 3.27 Crosshead data plate
- 3.28 Counterweight and counterweight buffer
- 3.29 Counterweight safeties
- 3.34 Compensating ropes and chains

4 ELEVATOR - OUTSIDE HOISTWAY

- 4.1 Car platform guard
- 4.2 Hoistway doors
- 4.3 Vision panels
- 4.4 Hoistway door locking device
- 4.5 Access to hoistway
- 4.6 Power closing of hoistway doors
- 4.7 Sequence operation
- 4.8 Hoistway enclosure
- 4.9 Elevator parking device
- 4.10 Emergency doors in blind hoistway
- 4.11 Separate counterweight hoistway
- 4.12 Standby power selection switch
- 4.13 Inspection control

5 ELEVATOR - PIT

- 5.1 Pit access, lighting, stop switch, and condition
- 5.2 Bottom clearance, runby, and minimum refuge space
- 5.3 Final and emergency terminal stopping devices
- 5.4 Normal terminal stopping devices
- 5.5 Traveling cables
- 5.6 Governor rope tension device
- 5.7 Car frame and platform
- 5.8 Car safeties and guiding members including roped hydraulic elevators installed under A17.1b 1989 and later editions
- 5.9 Buffers and emergency terminal speed limiting devices
- 5.10 Compensating chains, ropes, and sheaves

6 FIREFIGHTERS' SERVICE

7 MISCELLANEOUS CHECKS

- 7.1 Registration number stamped/marked
- 7.2 Certificate posted
- 7.3 Periodic Test Record Completed and Posted
- 7.4 Fireman Service log
- 7.5 Hoistway cleaning pre 8.6.10.3
- 7.6 Emergency Evacuation Procedure per 8.6.10.4