



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION



Joan F. Cohen
Acting Commissioner

ELECTRICIANS' EXAMINING BOARD
MEETING MINUTES

Meeting Date: July 18, 2025

Meeting Location: Office of Professional and Occupational Regulation, 76 Northern Ave,
76 Northern Ave, Gardiner, ME

I. CALL TO ORDER – 9:00 am

Members present

Peter Wilson
George Howe
Joshua Baston
Chuck Daigle
Brian McDougal, Chair

Staff Present:

Holly Poirier, Board Manager
Karen Ross, Board Staff
Brian LaFlamme, Senior Electrical Inspector
Kristen Bowker, Board Staff
Unique Miller, Electronic Operator

AAGs Present

John Belisle – Participated remotely

II. AGENDA MODIFICATION AND APPROVAL

Board item added, agenda updated, and emailed to board members.

Peter Wilson - motion made to allow amendment to the agenda

Second – Chuck Daigle

Vote in Favor – 5 / 0 Abstained / 0 Opposed – Motion Carries

III. REVIEW OF MEETING MINUTES

a. Board Meeting Minutes dated: May 16, 2025

Peter Wilson – Motion made to approve the meeting minutes as written

Second – Chuck Daigle

Vote – 5 in favor / 0 Abstained / 0 Opposed - Motion carries

IV. INTRODUCTION OF NEW DIRECTOR FOR THE OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION.

Holly Poirier, Board Manager, introduced the new OPOP Director, Penny Vaillancourt

V. COMPLAINT PRESENTATIONS

a. 2025-ELE-20652

Peter Wilson – Motion made to dismiss the complaint due to no violations of the board's Rules and Laws.

Second – George Howe

Vote in Favor:

Josh Baston

Brian McDougal

Peter Wilson

Chuck Daigle

George Howe

Vote – 5 in favor / 0 Abstained / Motion carries

b. 2025-ELE-20572

Peter Wilson – Motion made to dismiss the complaint due to no violations of the board's Rules and Laws.

Second – Chuck Daigle

Vote in Favor:

Josh Baston

Peter Wilson

Chuck Daigle

George Howe

Brian McDougal

Vote – 5 in favor / 0 Abstained / Motion Carries

VI. EXAMINATION APPLICATION REVIEW:

a. Travis Rice



Peter Wilson – Motion made to table the application and ask the licensee to provide additional information: Requesting more details in the description of work experience. Ordnance School Diploma included in the packet; where are the courses that lead up to the diploma?

Second: Chuck Daigle

Vote in Favor

Josh Baston

Peter Wilson

Brian McDougall

George Howe

Chuck Daigle

Vote – 5 in favor / 0 Abstained / Motion Carries

VII. LICENSE APPLICATION REVIEW:

a. James G. Raymond, Jr.

Peter Wilson – Motion made to ratify the consent agreement, which was proposed and discussed conceptually at the last board meeting, and accept the consent agreement being presented to the board today as written. Give the chairman the authority to sign the consent agreement on behalf of the board.

Second - Josh Baston

Vote in Favor

Josh Baston

Peter Wilson

Brian McDougall

George Howe

Chuck Daigle

Vote – 5 in favor / 0 Abstained / Motion Carries

VIII. COURSE APPROVAL –

a. FRYEBURG ACADEMY – INTRODUCTION TO ELECTRICITY AND APPLIED ELECTRICAL TECHNOLOGY

Peter Wilson – Motion made not to accept individual courses in secondary education regulated by The Department of Education.

Board's guidance for the instructor to contact Maine CTE (Career and Technical Education)

Second - George Howe

Vote in Favor

Josh Baston

Peter Wilson

Brian McDougall

George Howe

Chuck Daigle

Vote – 5 in favor / 0 Abstained / Motion Carries



b. MAINE ELECTRICAL INSTITUTE – SELF-PACED CONDUIT BENDING COURSE

Peter Wilson – Motion made to adopt the course as written

George Howe – Second

Vote in Favor

Josh Baston

Peter Wilson

Chuck Daigle

George Howe

Brian McDougal

IX. STATE ELECTRICAL INSPECTOR’S REPORT

X. BOARD MANAGER’S REPORT

- Board Manager reviewed Chapter 130, Examination and Licensing Requirements, proposed clarifying language to Helper Student: Licensure Requirements

XI. OPPORTUNITY FOR PUBLIC COMMENT

- Public member inquired about the documentation he had submitted to the board for review. Board Manager stated that she would call him after the meeting.

XII. ADJOURNMENT

Chuck Daigle - Motion made to adjourn the meeting

Second – Peter Wilson

Vote – 5 in favor / 0 Abstained / Motion Carries

The Board adjourned at 10:12 am



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