

BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS
MINUTES OF VIRTUAL MEETING
December 20, 2022

MEMBERS PRESENT:	STAFF PRESENT:
James Nadeau, Chair	Catherine Pendergast, Administrator
Michaeline Mulvey, Complaint Officer	Samantha Morgan, Assistant Attorney General
Shep Sheppard	Elizabeth Moulton, Office Specialist I
	Misty Robinson, Office Specialist I
	Regina Ritchie, Licensing Supervisor
MEMBERS ABSENT:	
Jay Raitt	

I. CALL TO ORDER

The meeting was called to order at 9:02 a.m. by Chairman James Nadeau.

II. AGENDA MODIFICATIONS AND APPROVAL

A motion was made by Sheppard and seconded by Mulvey to approve the agenda as written. Nadeau, Mulvey, and Sheppard voted in the affirmative. Unanimous

III. MINUTES REVIEW AND APPROVAL

A motion was made by Sheppard and seconded by Mulvey to approve the minutes of October 18, 2022 as written. Nadeau, Mulvey, and Sheppard voted in the affirmative. Unanimous

IV. OUT-OF-STATE TRAVEL REQUEST

A motion was made by Sheppard and seconded by Mulvey to authorize out-of-state travel for two Board Members (Nadeau and Raitt) to attend the NCEES Zone Interim Meeting April 27-29 in Houston, TX. Nadeau, Mulvey, and Sheppard voted in the affirmative. Unanimous

V. COMPLAINT PRESENTATIONS

- A. 2022-LSU-18423 - A motion was made by Sheppard and seconded by Nadeau to dismiss with a Letter of Guidance to licensee. The Letter of Guidance is to remain in the licensee's file for two years. Nadeau and Sheppard voted in the affirmative; Mulvey abstained. Motion carried.
- B. 2022-LSU-18498 – A motion was made by Sheppard and seconded by Nadeau to dismiss due to insufficient evidence of unlicensed practice and direct staff to draft a letter referring this matter to the Board of Engineers. Nadeau and Sheppard voted in the affirmative; Mulvey abstained. Motion carried.
- C. 2022-LSU-18501 – A motion was made by Sheppard and seconded by Nadeau to table this complaint until the next Board meeting. Nadeau, Mulvey, and Sheppard voted in the affirmative. Unanimous.
- D. 2022-LSU-18513 and 2022-LSU-18708 – A motion was made by Sheppard and seconded by Nadeau to offer a Consent Agreement pursuant to violation of Chapter 90, Part 2, Sections: 3, 3.4, 5.1(2)(D), and 4.1(E). The consent agreement is to include a warning and a 90-day suspension. Nadeau and Sheppard voted in the affirmative; Mulvey abstained. Motion carried.

VI. APPLICATION REPORTS

The Board reviewed the September 2022 and October 2022 monthly reports.

VII. ADMINISTRATOR'S REPORT

A motion was made by Mulvey and seconded by Sheppard to accept the Remote Participation Policy as presented. Nadeau, Mulvey, and Sheppard voted in the affirmative. Unanimous

VIII. PUBLIC COMMENT

None.

IX. MEETING SCHEDULE

Next regular Board meeting is currently scheduled for February 28, 2023.

X. ADJOURNMENT

Being no further business, a motion was made by Sheppard and seconded by Mulvey to adjourn the meeting at 11:40 a.m. Nadeau, Mulvey, and Sheppard voted in the affirmative. Unanimous