

BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS
MINUTES OF VIRTUAL MEETING
January 30, 2024

MEMBERS PRESENT:	STAFF PRESENT:
Jay Raitt, Chairman	Catherine Pendergast, Administrator
Shep Sheppard Vice-Chairman	Samantha Morgan, Assistant Attorney General
Michaeline Mulvey, Complaint Officer	Regina Ritchie, Licensing Supervisor
	Shara Chesley, Office Specialist
MEMBERS ABSENT:	
None	

I. CALL TO ORDER

The meeting was called to order at 9:02 a.m. by Chairman Raitt.

II. AGENDA MODIFICATIONS

A motion was made by Mulvey and seconded by Shepard to add correspondence regarding a complaint to the agenda. Unanimous.

III. MINUTES REVIEW AND APPROVAL

A motion was made by Mulvey and seconded by Sheppard to approve the minutes of the October 24, 2023, meeting. Unanimous.

IV. OUT-OF-STATE TRAVEL REQUEST

A motion was made by Shepard and seconded by Mulvey to approve Chair Raitt to attend NCEES Zone Interim Meeting. Washington, DC. scheduled for May 2-4, 2024. Unanimous.

V. COMPLAINT PRESENTATIONS

2023-LSU-19507- A motion was made by Raitt and seconded by Shepard to dismiss the complaint due to lack of evidence of a violation. Raitt and Sheppard voted in the affirmative. Mulvey abstained. Motion carried.

2023-LSU-19588- A motion was made by Shepard and seconded by Raitt to dismiss the complaint due to lack of evidence of a violation. Raitt and Sheppard voted in the affirmative. Mulvey abstained. Motion carried.

Complaint Correspondence- A motion was made by Shepard and seconded by Raitt not to initiate a new complaint based on correspondence regarding a matter dismissed in previous complaints. Raitt and Sheppard voted in the affirmative. Mulvey abstained. Motion carried.

VI. ADMINISTRATOR'S REPORT

1. Licensing Issue- A motion was made by Raitt and seconded by Sheppard to approve and issue the license. Unanimous.
2. PLS Experience Memo- The Board discussed the possibility of reviewing rules regarding Professional Land Surveyor license requirements at a later meeting. No further action taken at this time.
3. The Administrator reviewed the Board Member Rules of Conduct.

VII. PUBLIC COMMENT

No comments.

VIII. MEETING SCHEDULE

The Board meeting scheduled for February 27, 2024 was canceled due to lack of quorum. The next regular Board meeting is currently scheduled for April 23, 2024.

IX. ADJOURNMENT

Being no further business, a motion was made by Sheppard and seconded by Mulvey to adjourn the meeting at 9:47 a.m. Unanimous.