

**BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS
MINUTES
December 16, 2025**

MEMBERS PRESENT:	STAFF PRESENT:
Jeramiah Raitt, Chairman	Catherine Pendergast, Administrator
Bruce Martinson, Vice Chairman	Randy Dow, Assistant Attorney General
Michaeline Mulvey, Complaint Officer	Jazmyne Marks, Licensing Supervisor
Stevenson Sheppard	Heidi Lincoln, Office Specialist I
	Shara Chesley, Office Specialist I
MEMBERS ABSENT:	

I. CALL TO ORDER

The meeting was called to order at 9:03 a.m. by Chairman Raitt.

II. AGENDA MODIFICATIONS

A motion was made by Sheppard and seconded by Martinson to add the following items to the Administrator's report:

- Continuing Education Request
- Rulemaking Memorandum
- Travel Request for the 2026 NCEES Central/Northeast Zone Joint Interim Meeting in Columbus Ohio May 14-16, 2026.

Unanimous.

III. MINUTES REVIEW AND APPROVAL

A motion was made by Sheppard and seconded by Martinson to approve the minutes as written. Unanimous

IV. COMPLAINT PRESENTATIONS

- 2025-LSU-20961 – A motion was made by Sheppard and seconded by Martinson to dismiss due to insufficient evidence of a violation. Raitt, Martinson, and Sheppard voted in the affirmative. Mulvey abstained. Motion carried.
- 2025-LSU-20963 – Sheppard recused. A motion was made by Martinson and seconded by Raitt to dismiss due to insufficient evidence of a violation. Raitt and Martinson voted in the affirmative. Mulvey abstained. Motion carried.
- 2025-LSU-21059 – A motion was made by Sheppard and seconded by Martinson to dismiss due to insufficient evidence of a violation. Raitt, Martinson, and Sheppard voted in the affirmative. Mulvey abstained. Motion carried.

V. ADMINISTRATOR'S REPORT

- A motion was made by Sheppard and seconded by Martinson to clarify the examination language in Chapter 50 Section 5(2) of board rules currently in the rulemaking process. Unanimous.
- A motion was made by Mulvey and seconded by Sheppard to approve board members Raitt and Martinson to travel May 14-16th, 2026, to Columbus, OH for the 2026 NCEES Central/Northeast Zone Joint Interim Meeting. Unanimous.
- The board discussed a licensee request for continuing education credit for an intensive writing course on the History of New England or a waiver/deferment from the continuing education requirement for license renewal. A motion was made by Martinson and seconded by Sheppard to accept the course for continuing education credit for license renewal. Raitt, Martinson, and Sheppard voted in the affirmative. Mulvey opposed. Motion carried.

VI. PUBLIC COMMENT

None

VII. MEETING SCHEDULE

The next regular Board meeting is currently scheduled for February 24, 2026.

VIII. ADJOURNMENT

A motion was made by Sheppard and seconded by Martinson to adjourn the meeting at 9:43 a.m.
Unanimous.

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