

**BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS**  
**MINUTES**  
**June 24, 2025**

|                                      |  |
|--------------------------------------|--|
| <b>MEMBERS PRESENT:</b>              | <b>STAFF PRESENT:</b>                        |
| Jeramiah Raitt, Chairman             | Catherine Pendergast, Administrator          |
| Bruce Martinson, Vice Chairman       | Samantha Andrews, Assistant Attorney General |
| Michaeline Mulvey, Complaint Officer | Jazmyne Marks, Licensing Supervisor          |
|                                      | Heidi Lincoln, Office Specialist I           |
|                                      | Shara Chesley, Office Specialist I           |
| <b>MEMBERS ABSENT:</b>               |  |
| Stevenson Sheppard                   |  |

**I. CALL TO ORDER**

The meeting was called to order at 9:06 a.m. by Chairman Raitt.

**II. AGENDA MODIFICATIONS**

None

**III. MINUTES REVIEW AND APPROVAL**

A motion was made by Mulvey and seconded by Martinson to approve the minutes as written. Unanimous. Motion carried.

**IV. COMPLAINT PRESENTATIONS**

2025-LSU-20658 – A motion was made by Raitt and seconded by Martinson to dismiss due to insufficient evidence of a violation. Raitt and Martinson voted in the affirmative. Mulvey abstained. Motion carried.

2025-LSU-20689 – A motion was made by Raitt and seconded by Martinson to dismiss with a Letter of Guidance. Raitt and Martinson voted in the affirmative. Mulvey abstained. Motion carried.

2025-LSU-20710 – A motion was made by Raitt and seconded by Martinson to dismiss with a Letter of Guidance. Raitt and Martinson voted in the affirmative. Mulvey abstained. Motion carried.

**V. COLONIAL STATES BOARD OF SURVEYOR REGISTRATION – MAINE DELEGATE AND ALTERNATE**

A motion was made by Mulvey and seconded by Raitt for Bruce Martinson as delegate and Jeramiah Raitt as the alternate. Unanimous.

**VI. TRAVEL REQUEST**

A motion was made by Martinson and seconded by Mulvey to approve Board Member Raitt travel to attend the 2025 NCEES Annual Meeting in New Orleans, LA August 19-22. Unanimous.

**VII. RULE REVIEW**

The Administrator provided proposed changes to Board Rules. A motion was made by Mulvey and seconded by Martinson to table the discussion until all Board members are present. Unanimous

**VIII. ADMINISTRATOR'S REPORT**

- The Board reviewed discipline disclosed by a licensee. A motion was made by Martinson and seconded by Raitt to dismiss with a Letter of Guidance. Unanimous.
- The Board reviewed an application for licensure from an applicant licensed in another jurisdiction. A motion was made by Mulvey and seconded by Martinson that the applicant met the qualifications for licensure equivalent to Maine qualifications as set forth in 32 M.R.S. § 18227 and directed staff to issue the license. Unanimous.

**IX. PUBLIC COMMENT**

None.

**X. MEETING SCHEDULE**

The next regular Board meeting is currently scheduled for August 26, 2025.

**XI. ADJOURNMENT**

Being no further business, a motion was made by Raitt and seconded by Mulvey to adjourn the meeting at 11:58 a.m. Unanimous.

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