

BOARD OF LICENSING OF AUCTIONEERS
BOARD MEETING MINUTES
April 3, 2024
In-Person Meeting

<u>MEMBERS PRESENT:</u>	<u>STAFF PRESENT:</u>
William Macomber, Chair	Catherine Pendergast, Administrator
Elsie Andrews, Vice- Chair	Jennifer Willis, Assistant Attorney General
Mark Bradstreet, Complaint Officer	Regina Ritchie, Professional Licensing Supervisor
Raymond Williams, Public Member	Shara Chesley, Office Specialist
	Kaleigh Kennedy, Office Specialist
<u>MEMBERS ABSENT:</u>	<u>OTHERS PRESENT:</u>

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chair William Macomber.

AGENDA MODIFICATIONS

A motion was made by Bradstreet and seconded by Williams to add Election of Officers. Unanimous.

MINUTES REVIEW AND APPROVAL

A motion was made by Bradstreet and seconded by Andrews to approve the minutes of the October 4, 2023 meeting. Unanimous.

COMPLAINT PRESENTATIONS

- A. 2023-AUC-19256 - A motion was made by Andrews and seconded by Williams to offer a consent agreement, if not accepted the Board will hold an adjudicatory hearing. Terms: Violations of 32 M.R.S. §291-A(1); 32 M.R.S. §299; and 10 M.R.S. § 8003(5-A)(A)(10). Sanctions to include a WARNING, \$500 civil penalty for each violation and period of probation of one year. Unanimous.

- B. 2023-AUC-19615- A motion was made by Andrews and seconded by Bradstreet to dismiss complaint for lack of a violation. Unanimous.

ELECTION OF OFFICER'S

A motion was made by Andrews and seconded by Williams to elect Macomber as Chairman, Andrews as Vice-chair and Bradstreet as Complaint Officer. Unanimous.

ADMINISTRATOR'S REPORT

A motion was made by Bradstreet and seconded by Williams to adopt the Limited Delegation of Authority to the Board's Administrator to Prepare Letters of Guidance for Resolving Complaints for Failure to Report Convictions/Discipline through May 31, 2026. Unanimous.

PUBLIC COMMENT

None.

MEETING SCHEDULE

The next meeting is currently scheduled for Wednesday June 5, 2024.

ADJOURN

A motion was made by Andrews and seconded by Bradstreet to adjourn the meeting at 9:56 a.m. Unanimous.