

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS  
AND INTERIOR DESIGNERS  
BOARD MEETING MINUTES  
March 17, 2026**

**MEMBERS PRESENT:**

Cinderella Norris, Chair  
Mark Johnson, Vice Chair  
R. Michael Pullen, Complaint Officer  
Kristen Damuth

**STAFF PRESENT:**

Catherine Pendergast, Administrator  
Randy Dow, AAG  
Jazmyne Marks, Licensing Supervisor  
Heidi Lincoln, Office Specialist I  
Shara Chesley, Office Specialist I

**MEMBERS ABSENT:**

**Location: 76 Northern Avenue, Gardiner**

**Start: 9:05 a.m.**

**Adjourn: 10:55 a.m.**

**CALL TO ORDER**

The meeting was called to order by Chair Norris at 9:05 a.m.

**AGENDA MODIFICATIONS**

None

**MINUTES REVIEW AND APPROVAL**

- A motion was made by Johnson and seconded by Pullen to approve the minutes for the meeting on January 20, 2026, as presented. Unanimous.

**COMPLAINT PRESENTATION**

- 2025-ARC-20990 – A motion was made by Johnson and seconded by Norris to set the matter for hearing and offer a consent agreement for violations of Chapter 17 Sections 4 (1), 4 (2), and 5 (1). Johnson, Damuth, and Norris voted in the affirmative. Pullen abstained. Motion Carried.
- A motion was made by Johnson and seconded by Damuth for Sanctions to include a reprimand; civil penalty of \$1,500 for each violation for an aggregate of \$4,500; and no fewer than 10 hours of continuing education courses in the subject matter of Project Development & Documentation relating to Building System, Material Selection, and Assemblies approved in advance by the complaint officer and completed within 120 days. Johnson, Damuth, Norris voted in the affirmative. Pullen abstained. Motion Carried.

**RULE MAKING**

- A motion was made by Norris and seconded by Damuth to adopt the Basis Statement and Summary and Response to Comments and Small Business Impact Statement for proposed Rulemaking. Unanimous.
- A motion was made by Johnson and seconded by Pullen to adopt rule Chapter 19: Continuing Education – Architects. Unanimous.

**ADMINISTRATOR'S REPORT**

- None

**PUBLIC COMMENT**

- None.

**MEETING SCHEDULE**

- The next meeting is currently scheduled for May 19, 2026.

**ADJOURN**

A motion was made by Damuth and seconded by Johnson to adjourn. Unanimous.

Being no further business, the meeting was adjourned at 10:55 a.m.