

**DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
76 Northern Ave Gardiner ME 04345**

**BOARD OF LICENSURE OF FORESTERS  
MINUTES OF BOARD MEETING  
July 31, 2025**

<b>MEMBERS PRESENT</b>	<b>OTHERS PRESENT</b>
John Ackley, Chairperson	Catherine Pendergast, Director
Keith Kanoti- Vice Chairperson	Lisa Wilson, Assistant Attorney General
Theodore Shina, Complaint Officer	Jazmyne Marks, Professional Licensing Supervisor
Harold Burnett	Shara Chesley, Office Specialist 1
Joseph Dembeck	
<b>MEMBERS ABSENT</b>	

**Location:** 76 Northern Ave Gardiner ME 04345

**Start:** 9:00 a.m.

**End:** 10:07 a.m.

**CALL TO ORDER**

The meeting was called to order by the Chair, John Ackley at 9:00 a.m.

**AGENDA MODIFICATIONS AND APPROVAL**

None

**MINUTES REVIEW AND APPROVAL**

A motion was made by Shina and seconded by Kanoti to approve the minutes of June 6, 2025, meeting. Unanimous.

**COMPLAINTS**

Re-present- 2025-FOR-20548

A motion was made by Burnett and seconded by Kanoti to set the matter for an adjudicatory hearing and offer a consent agreement for violations of Board Rules Chapter 100, section 3 paragraphs 1, 12, and 15. Ackley, Kanoti, Burnett and Dembeck voted in the affirmative. Shina abstained. Motion carried.

A motion was made by Burnett and seconded by Dembeck to include sanctions of a Reprimand; \$1500 civil penalty for Chapter 100(3)(1); \$250 civil penalty for Chapter 100(3)(12); and \$250 civil penalty for Chapter 100 (3)(15) for an aggregate civil penalty of \$2,000. Ackley, Kanoti, Burnett and Dembeck voted in the affirmative. Shina abstained. Motion carried.

A motion was made by Burnett and seconded by Kanoti to allow board Chair Ackley to sign the Consent Agreement once written. Ackley, Kanoti, Burnett and Dembeck voted in the affirmative. Shina abstained. Motion carried.

**ADMINISTRATOR'S REPORT**

The Board discussed the Registration of Unlicensed Persons and potential methods to remind licensed foresters of their responsibility to register unlicensed persons under their supervision with the Board. Board staff will send a notice to Licensed Foresters as a reminder twice a year, in December and in the spring.

**PUBLIC COMMENT**

None

## **ADJOURNMENT**

A motion was made by Dembeck and seconded by Shina to adjourn the meeting at 10:07 a.m. Unanimous.

DRAFT