

**DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
76 Northern Ave Gardiner ME 04345**

**BOARD OF LICENSURE OF FORESTERS
MINUTES OF IN PERSON BOARD MEETING
January 26, 2024**

MEMBERS PRESENT	OTHERS PRESENT
John Ackley, Chairperson	Catherine Pendergast, Director
Keith Kanoti- Vice Chairperson	Elizabeth Stivers, Assistant Attorney General
Theodore Shina, Complaint Officer	Regina Ritchie, Professional Licensing Supervisor
Harold Burnett	Shara Chesley, Office Specialist 1
MEMBERS ABSENT	
Steve Pelletier	

Location: 76 Northern Ave Gardiner ME 04345

Start: 9:01 a.m.

End: 10:58 a.m.

CALL TO ORDER

The meeting was called to order by the Chair, John Ackley at 9:01 a.m.

MINUTES REVIEW AND APPROVAL

A motion was made by Burnett and seconded by Kanoti to approve the September 28, 2023, minutes. Unanimous.

ELECTION OF OFFICERS

A motion was made by Burnett and seconded by Kanoti to elect Ackley as Chair, Kanoti as Vice-Chair and Shina as Complaint officer. Unanimous.

LETTER OF GUIDANCE

2022-FOR-18774 - A motion was made by Burnett to place letter of guidance on file for one day. No second. Motion failed.

A motion was made by Ackley and seconded by Shina to place letter of guidance on file for a period of three (3) years. Ackley, Kanoti and Shina voted in the affirmative. Burnett opposed. Motion carried.

COMPLAINTS

2023-FOR-19591

Shina recused.

A motion was made by Ackley and seconded by Kanoti to dismiss complaint for lack of jurisdiction. Ackley and Kanoti voted in the affirmative. Burnett opposed. Motion carried.

FORESTRY SERVICE SETTLEMENT AGREEMENT REQUEST

AAG Stivers brought her findings to the board. The Forest Service will not include a provision in their settlement agreements to require licensed foresters to self-report to the Board and recommended that the administrator subscribe to email notifications for settlement information. Administration has subscribed and will monitor. No further action from the board.

ADMINISTRATOR'S REPORT

Applications for Board Review

First application: A motion was made by Burnett and seconded by Ackley to approve education listed on application to qualify licensee for intern forester licensure. Ackley, Shina, and Burnett voted in the affirmative. Kanoti opposed. Motion Carried.

Second Application: A motion was made by Ackley and seconded by Kanoti to approve education listed on application to qualify licensee for intern forester licensure. Unanimous.

License Activation Request

A motion was made by Burnett and seconded by Ackley to accept the waiver with the requirement that the licensee submit evidence of completion of six (6) hours of continuing education required for 2022 license renewal, to be provided within 60 days. Unanimous.

PUBLIC COMMENT

A member of the public made comment commending and thanking the board for doing a good job.

ADJOURNMENT

A motion was made by Kanoti and seconded by Burnett to adjourn the meeting at 10:58 a.m. Unanimous.

DRAFT