

**MAINE BOARD OF COMPLEMENTARY HEALTH CARE PROVIDERS**  
**Minutes of December 17, 2025**

**CALL TO ORDER**

Chair Ackerly called the meeting to order at 9:01 a.m.

**MEMBERS PRESENT**

Sarah Ackerly, Naturopathic Doctor, Chairperson  
Anne C. Jacobs, Acupuncturist  
CherylAnn Sarton, Certified Nurse Midwife  
Deborah Moskowitz, Naturopathic Doctor  
Maureen Perdue, D.O.

**MEMBERS ABSENT**

Maureen Tsao-Manetti, Acupuncturist  
Elizabeth Winter, Certified Professional Midwife  
Mary Ellen Corrigan, Pediatric Nurse Practitioner

**STAFF PRESENT**

Penny Vaillancourt, Director  
Meagan Trussell, Comprehensive Health Planner II  
Clark Phinney, Comprehensive Health Planner II

**MINUTES REVIEW AND BOARD ACTION**

November 12, 2025

Sarton moved to approve the minutes of November 12, 2025 as written, seconded by Moskowitz. Ackerly and Jacobs in favor; Corrigan, Tsao-Manetti and Winter absent.

November 25, 2025

Moskowitz moved to approve the minutes of November 25, 2025 as written, seconded by Perdue. Ackerly in favor, Jacobs and Sarton abstained. Corrigan, Tsao-Manetti and Winter absent.

**FORMULARY SUBCOMMITTEE MEETING**

Director, Penny Vaillancourt provided an overview of the Formulary subcommittee meeting held on November 25, 2025.

**RULEMAKING ACTIVITIES – REVIEW DRAFT CHANGES**

Board members reviewed proposed changes of Board Rules Chapter 6 “Standards Relating to Prescriptive Authorities and Collaborative Relationship” with recommendations by Assistant Attorney General Megan Hudson-MacRae.

Board lost quorum at 10:01 a.m. therefore, all remaining agenda items will be moved to the next scheduled board meeting.