

# INSTRUCTOR'S SUMMARY OF STUDENT EVALUATIONS CONTINUING EDUCATION PROGRAM

DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION

## MAINE REAL ESTATE COMMISSION

Summarize students' responses on this form. Record student comments on a separate sheet and attach to this form. This summary must be submitted upon application for renewal of program approval. Retain the original evaluations and a copy of this summary for your records.

PROGRAM PROVIDER \_\_\_\_\_  
 COURSE TITLE \_\_\_\_\_  
 PROGRAM NUMBER \_\_\_\_\_ CLOCK HOURS \_\_\_\_\_ NUMBER OF PARTICIPANTS \_\_\_\_\_  
 DATE M/\_\_\_ D/\_\_\_ Y/\_\_\_\_ LOCATION \_\_\_\_\_ INSTRUCTOR \_\_\_\_\_

**RECORD THE NUMBER OF RESPONSES RECEIVED IN EACH RATING CATEGORY:**

**COURSE MATERIAL:**  
 Course objectives were clear.  
 Course objectives were met.  
 Course material was well organized.  
 Course is professionally beneficial.  
 I would recommend this program to my colleagues.

**COMPLETE IF LIVE/CLASSROOM SETTING:**  
 The instructor was knowledgeable in the subject.  
 The teaching methods used by the instructor were effective.  
 Instructor communicated subject matter well.  
 Instructor supervised course well.

**COMPLETE IF DISTANCE LEARNING PROGRAM:**  
 The course website was easy to navigate.  
 Instructions for using course materials were clear.  
 Technical support was readily available.

	Strongly Disagree		Strongly Agree	
1	2	3	4	5
1	2	3	4	5
1	2	3	4	5
1	2	3	4	5
1	2	3	4	5
1	2	3	4	5
1	2	3	4	5
1	2	3	4	5
1	2	3	4	5
1	2	3	4	5

Please describe any changes you plan to make to this program after review of evaluations: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Any substantial change in the course syllabus must be reported to the Director.