

**BOARD OF ACCOUNTANCY
MEETING MINUTES**

Meeting Date: September 8, 2022
Meeting Location: This meeting occurred virtually through exclusively remote participation pursuant to Section 2 (a.) (ii) of the Board’s Remote Participation Policy adopted by the Board on November 9, 2021.

Time Meeting Scheduled to Begin: 9:00 a.m.
Time Meeting Began: 9:00 a.m.

I. CALL TO ORDER

The following members were present:

Carl Chatto
Lannie Moffatt
Michael Nickerson

The following member was absent:
None.

A quorum was established.

Staff Present:

Matthew Kaply, Board Manager
Matthew Fournier, Planning and Research Associate
Karen Ross, Licensing Supervisor
Tyler Robinson, Office Specialist I

AAG Present:

Andrew Black
Thomas Sturtevant
Nicole Sawyer

AAG Andrew Black was allowed to introduce AAG Nicole Sawyer to the Board. AAG Nicole Sawyer will be taking over as for AAG Thomas Sturtevant as supporting council. AAG Thomas Sturdivant was recognized for all of his work with the Board and Board Staff.

II. AGENDA MODIFICATIONS AND APPROVAL

A motion was made to approve the agenda.

Motion: Michael Nickerson
Second: Lannie Moffatt
Motion Carried

III. MINUTES REVIEW AND APPROVAL

A motion was made to approve the minutes of the July 12, 2022 meeting, as written.

Motion: Lannie Moffatt
Second: Michael Nickerson
Motion Carried

IV. COMPLAINT PRESENTATIONS

a. 2022-ACC-18514

A motion was made to offer a consent agreement, with a warning and no civil penalty.

Motion: Lannie Moffatt

Second: Michael Nickerson

Motion Carried

b. 2022-ACC-18583

A motion was made to offer a consent agreement, with a warning and no civil penalty for violating 10 M.R.S. Section 8003-G (2)(C), along with a letter of reprimand with a \$500.00 civil penalty for violating 10 M.R.S. Section 8003 (5-A) (A)(11).

Motion: Lannie Moffatt

Second: Michael Nickerson

Motion Carried

c. 2021-ACC-17887

A motion was made to table the complaint, to allow the Assistant Attorney General and Board Staff to further assess authorities and actions.

Motion: Lannie Moffatt

Second: Michael Nickerson

Motion Carried

V. LIMITED DELEGATION OF AUTHORITY

a. Delegation of Authority to Board Staff to Preliminarily Deny Renewal Applications and Offer Consent Agreements Resolving Complaints Involving Continuing Education.

A motion was made to extend the expiration date of the order, two-years, to September 8, 2024.

Motion: Michael Nickerson

Second: Lannie Moffatt

Motion Carried

b. Delegation of Authority to Board Staff to Review and Approve Renewal Applications and to Offer Consent Agreements to Licensees Who Fail to Timely Report Criminal Conviction or Disciplinary Actions to the Board.

A motion was made to extend the expiration date of the order two-years, to September 8, 2024.

Motion: Michael Nickerson

Second: Lannie Moffatt

Motion Carried

VI. BOARD MANAGER'S REPORT

Matthew Kaply gave the Board Manager's report. September 30th is the last day to renew licenses, timely. Matthew Kaply recognized Chair Carl Chatto and Mike Nickerson for their years of service, professionalism, and dedication on the Board. Both member's terms finish after the meeting. They have been most valued members of the Board and will be greatly missed.

VII. OPPORTUNITY FOR PUBLIC COMMENT

None provided.

VIII. ADJOURN

Prior to adjournment, the Board discussed voting on delegating authority to Lannie Moffatt to sign on behalf of the Board, where both the Chair Carl Chatto and Mike Nickerson's terms are over after the meeting.

A motion was made to delegate authority to Lannie Moffatt to sign consent agreements on behalf of the Board.

Motion: Michael Nickerson

Second: Carl Chatto

Motion Carried

A motion was made to adjourn at 11:19 a.m.

Motion: Michael Nickerson

Second: Lannie Moffatt

Motion Carried