

**Board of Counseling Professionals Licensure
Public Board Meeting
Monday, August 25, 2025**

MINUTES

MEMBERS PRESENT

Jennifer King, Board Chair (remote)
Angela Blier, Vice Chair (remote)
Holly Cavna, Complaint Officer (remote)
Joanne Grant
Ellen Grunblatt
Lisa-Ann Henry (remote)

MEMBERS ABSENT

Carolyn Silsby, Public Member

STAFF PRESENT

Megan Hudson-MacRae, Assistant Attorney General
Mike Tarr, Comprehensive Health Planner II
George Morgan, Board Investigator
Cecile Sirois, Professional Licensing Supervisor
Katy Getchell, Office Specialist I

CALL TO ORDER

Board Chair, Jennifer King, called the meeting to order at 9:04 a.m.

MINUTES REVIEW AND APPROVAL

Review and approval of the June 23, 2025 minutes.

A motion was made by Ellen Grunblatt and seconded by Jennifer King to approve the minutes as written.

Vote: 5 in favor, 1 abstained: Holly Cavna.

COMPLAINT PRESENTATIONS

2024-COU-20467

A motion was made by Joanne Grant and seconded by Lisa Henry to dismiss the complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

2025-COU-20521

A motion was made by Jennifer King and seconded by Joanne Grant to dismiss the complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

2025-COU-20553

A motion was made by Lisa Henry and seconded by Angela Blier to dismiss the complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

2025-COU-20557

A motion was made by Lisa Henry and seconded by Ellen Grunblatt to

Vote: 5 in favor, 1 abstained: Holly Cavna.

2025-COU-20583

A motion was made by Ellen Grunblatt and seconded by Joanne Grant to dismiss the complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

2025-COU-20588

A motion was made by Angela Blier and seconded by Ellen Grunblatt to dismiss the complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

2025-COU-20669

A motion was made by Jennifer King and seconded by Lisa Henry to dismiss the complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

2025-COU-20670

A motion was made by Ellen Grunblatt and seconded by Joanne Grant to dismiss the complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 4 in favor, 1 abstained: Holly Cavna, 1 recused: Angela Blier.

2025-COU-20681

A motion was made by Joanne Grant and seconded by Ellen Grunblatt to dismiss the complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 4 in favor, 1 abstained: Holly Cavna, 1 recused: Angela Blier.

2025-COU-20687

A motion was made by Ellen Grunblatt and seconded by Joanne Grant to dismiss the complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 3 in favor, 1 abstained: Holly Cavna, 2 recused: Jennifer King, Lisa Henry.

2025-COU-20738

A motion was made by Ellen Grunblatt and seconded by Joanne Grant to table and request a letter from the licensee's supervisor regarding the matter in the complaint.

Vote: 3 in favor, 1 abstained: Holly Cavna, 2 recused: Jennifer King, Lisa Henry.

2025-COU-20760

A motion was made by Lisa Henry and seconded by Ellen Grunblatt to dismiss the complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

2023-COU-19699 CA Revision

A motion was made by Jennifer King and seconded by Joanne Grunblatt to accept the proposed changes to the consent agreement.

Vote: 4 in favor, 1 abstained: Holly Cavna, 1 opposed: Angela Blier.

COMPLAINT COMPLIANCE ITEMS

2024-COU-20210 CE and Reports

A motion was made by Lisa Henry and seconded by Angela Blier to approve the reports submitted and request that the reports be typed going forward.

Vote: 6 in favor.

2024-COU-20477 Supervisor Approval

A motion was made by Angela Blier and seconded by Holly Cavna to approve the supervisor.

Vote: 6 in favor.

2024-COU-20031 Supervisor Approval

A motion was made by Holly Cavna and seconded by Ellen Grunblatt to approve the supervisor.

Vote: 6 in favor.

APPLICATION REVIEWS

Renewal Application: Mallory Zwerdling

A motion was made by Jennifer King and seconded by Holly Cavna to approve the request for an extension of the conditional license.

Vote: 6 in favor.

DIRECTOR'S REPORT

Penny Vaillancourt, Director, stated that board meetings have been experiencing some technical issues and we have had to make changes while running meetings through zoom. She let the board know that there will be legislative changes to discuss at a future meeting as well as compact discussions. Penny informed the board that we will be filling vacant staff positions soon.

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

A motion was made by Holly Cavna and seconded by Lisa Henry to adjourn the meeting at 11:39 a.m.

Vote: 6 in favor.