



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL
AND FINANCIAL REGULATION
Nursing Home Administrators Licensing Board
35 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0035

Anne L. Head
Commissioner

Minutes
Maine Nursing Home Administrators Licensing Board
April 27, 2022 Board Meeting

MEMBERS PRESENT

Peter Sirois
Megan Stiles
Philip Hickey
Lori Pomelow

MEMBERS ABSENT

Andrea Otis-Higgins

STAFF PRESENT

Betsy Stivers, Assistant Attorney General
Rebekah Smith, Hearing Officer
Kristina Halvorsen, Board Administrator
George Morgan, Board Investigator
Cecile Sirois, Professional Licensing Supervisor

CALL TO ORDER

Kristina Halvorsen called the meeting to order at 9:01 a.m.

NEW MEMBER INTRODUCTION

Peter Sirois, Megan Stiles, Philip Hickey, and Lori Pomelow provided an introduction of themselves.

MINUTES REVIEW AND APPROVAL

Review and approval of the minutes of November 24, 2021.

In a motion by Lori Pomelow and seconded by Megan Stiles the Board voted to table review and approval until the next meeting.

Vote: 4 in favor

OVERVIEW OF THE HEARING PROCESS

Hearing Officer Rebekah Smith explained the hearing process to the board.

ADMINISTRATOR'S REPORT

Kristina Halvorsen explained to the board that the administrator's report is to inform that

OFFICES LOCATED AT: 76 NORTHERN AVENUE, GARDINER, MAINE

board of any additional information that pertains to the board. Kristina informed the board that there is a hearing scheduled for the May 25, 2022 meeting. Kristina explained to the board that a board chair and complaint officer should be appointed for this board and that it could be included for a nomination and vote in a future agenda.

PUBLIC COMMENT

None.

ADJOURN

A motion was made by Peter Sirois and seconded by Lori Pomelow to adjourn the meeting at 10:02 a.m.

Vote: 4 in favor