



Janet T. Mills  
Governor

STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL  
AND FINANCIAL REGULATION  
**Nursing Home Administrator's Licensing Board**  
35 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0035

Anne L. Head  
Commissioner

**Nursing Home Administrator's Licensing Board  
Public Board Meeting  
Wednesday, April 27, 2022**

**AGENDA**

**Location:** Due to the current situation of the 2019 novel coronavirus (COVID-19) and the need to avoid public gatherings, maintain public distance, and for everyone's safety this meeting will be held online pursuant to the Remote Participation Policy adopted by the board on September 22, 2021 and the Board Chair's declaration of emergency or urgent issue which, pursuant to the policy, requires the Board to meet by entirely remote methods on April 27, 2022. There will be no physical location where this meeting is held. The Remote Participation Policy and declaration of emergency or urgent issue are posted at the board's website with the agenda for today's meeting. Information to listen in to this meeting will be posted on the Board's website at <https://www.maine.gov/pfr/professionallicensing/professions/nursing-home-administrators-licensing-board/home/board-meeting-information>

**Time:** 9:00 a.m.

**Contact:** Cecile Sirois, Professional Licensing Supervisor  
Email: [cecile.sirois@maine.gov](mailto:cecile.sirois@maine.gov)

**I. CALL TO ORDER**

**II. NEW BOARD MEMBER INTRODUCTIONS**

**III. MINUTES REVIEW AND APPROVAL**

Review and approval of the November 24, 2021 minutes.

**IV. OVERVIEW OF BOARD HEARING PROCESS**

Presentation by Hearing Officer Rebekah Smith

OFFICES LOCATED AT: 76 NORTHERN AVENUE, GARDINER, MAINE

## **V. ADMINISTRATOR'S REPORT**

## **VI. OPPORTUNITY FOR PUBLIC COMMENT**

“The board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board except for any open application or complaint. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair a time limit on comments may be set.”

## **VII. ADJOURNMENT**

Pursuant to 1 M.R.S §406, public notice has been met by publication in an area newspaper where the meeting is held and in the Maine Legislative Calendar. All meetings are open to members of the public for observation but not for public participation. If you plan to attend this meeting, please contact the Board's office 24 hours in advance to confirm the meeting will take place as scheduled. If you have any questions concerning this agenda, please contact Cecile Sirois at (207) 624-8626. This agenda may be subject to change prior to the meeting date.

**NOTICE TO BOARD MEMBERS:** If you cannot attend this meeting, please contact Cecile Sirois at (207) 624-8626 at least 48 hours in advance of the meeting.