

**Board of Alcohol & Drug Counselors
Public Board Meeting
Friday, April 17, 2026**

MINUTES

MEMBERS PRESENT

Darlene Panzino, Vice Chair (remote)
Lisa Williams, Complaint Officer (remote)
Laurence Gross, Public Member (remote)

MEMBERS ABSENT

Robert Rogers, Board Chair

STAFF PRESENT

Katie Warwick, Assistant Attorney General
Michael Tarr, Board Administrator
Cecile Sirois, Professional Licensing Supervisor
Katy Getchell, Acting Professional Licensing Supervisor

CALL TO ORDER

Board Vice Chair, Darlene Panzino, called the meeting to order at 9:00 a.m.

APPLICATION REVIEWS

Initial Application: Sean Duffy

A motion was made by Lisa Williams and seconded by Laurence Gross to preliminarily deny the application on the grounds of 10 M.R.S. §8003-5-A(A)(2) and make a referral to DHHS regarding their MHRT-C.

Vote: 3 in favor.

Initial Application: Jill Satnam

A motion was made by Lisa Williams and seconded by Laurence Gross to preliminarily deny the application as the applicant does not meet the qualifications set forth in 32 M.R.S. §6214-D(1)(D).

Vote: 3 in favor.

REPORTING NOTIFICATIONS

Report 1

A motion was made by Lisa Williams and seconded by Laurence Gross to initiate a new complaint based on the indictment report; amend the existing Consent Agreement offer amended to include a violation of 10 M.R.S. § 8003(5-A)(A)(1), for the practice of fraud, deceit or misrepresentation in connection with services rendered while engaged in the occupation or profession for which the person is licensed; and offer an interim consent agreement for suspension of license until criminal case is resolved.

Vote: 3 in favor.

Report 2

A motion was made by Laurence Gross and seconded by Lisa Williams to initiate a new complaint on basis of the indictment report and offer an interim Consent Agreement for suspension of license until criminal case is resolved.

Vote: 3 in favor.

MINUTES REVIEW AND APPROVAL

Review and approval of the January 16, 2026, minutes.

A motion was made by Laurence Gross and seconded by Lisa Williams to approve the minutes after revision to remove extraneous paragraph on the top of page 3. Also, on page 5 correct grammatical error, should read “applicant’s LADC application.”

Vote: 3 in favor.

DELEGATION ORDER

Continuing Education Non-Compliance

A motion was made by Laurence Gross and seconded by Lisa Williams to approve the extension of the delegation order to April 2028.

Vote: 3 in favor.

APPLICATION REVIEWS

Initial Application: Kaysie Corey

A motion was made by Laurence Gross and seconded by Lisa Williams to add failure to disclose prior CNA discipline to original preliminary denial letter.

Vote: 3 in favor.

Initial Application: Jennie Armitage

A motion was made by Laurence Gross and seconded by Lisa Williams to approve the application as the applicant has shown they are sufficiently rehabilitated to warrant public trust.

Vote: 3 in favor.

Initial Application: Franklin Avery III

Enter Executive Session 9:41

A motion was made by Lisa Williams and seconded by Laurence Gross to enter executive session pursuant to 1 M.R.S. §405(6)(F) and 22 M.R.S. § 1711-C to discuss confidential health information.

Vote: 3 in favor

A motion was made by Laurence Gross and seconded by Darlene Panzino to exit executive session 9:46.

Vote: 3 in favor

A motion was made by Lisa Williams and seconded by Laurence Gross to table the application and direct board staff to request two letters of recommendation/ personal character from the licensee as well as a statement from the applicant detailing their wellbeing plan.

Vote: 3 in favor.

Initial Application: Philip Bartley

A motion was made by Lisa Williams and seconded by Laurence Gross to table the application and request board staff to gather more information from the applicant.

Vote: 3 in favor.

Initial Application: Benji Berry

A motion was made by Laurence Gross and seconded by Lisa Williams to approve the application as the applicant has shown that they are sufficiently rehabilitated to warrant public trust.

Vote: 3 in favor.

Initial Application: Jessica Cahill

A motion was made by Laurence Gross and seconded by Lisa Williams to approve the application as the applicant has shown they are sufficiently rehabilitated to warrant public trust.

Vote: 3 in favor.

Initial Application: Pamela Cavallaro

A motion was made by Laurence Gross and seconded by Lisa Williams to approve the application as the applicant has shown they are sufficiently rehabilitated to warrant public trust.

Vote: 3 in favor.

Initial Application: John Loftus

A motion was made by Lisa Williams and seconded by Laurence Gross to preliminarily deny the application as the applicant does not meet the educational requirements set forth in 32 M.R.S. §6214-C(1)(D).

Vote: 2 in favor 1 opposed: Laurence Gross.

Initial Application: Tiffany Manson

A motion was made by Laurence Gross and seconded by Lisa Williams to approve the application as the applicant has met the educational requirements set forth in 32 M.R.S. §6214-D(1)(D)(3).

Vote: 3 in favor.

BOARD MANAGER'S REPORT

Mike Tarr, Board Manager, informed the board that he posted the Board Investigator position and will be posting two other positions in the future.

OPPORTUNITY FOR PUBLIC COMMENT

Lacey Bailey- Requested the board look at applicant Shawna Hynes' application at the next meeting.

Nick Loscocco- Informed the board that he will be providing more information to board staff in reference to applicant Johnny Loftus. Board Manager, Mike Tarr, advised Mr. Loscocco that he could email that to the board email or send that information to him directly.

ADJOURNMENT

A motion was made by Laurence Gross and seconded by Lisa Williams to adjourn the meeting at 10:23 a.m.

Vote: 3 in favor.