



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION



Joan F. Cohen
Commissioner

BOARD OF ALCOHOL & DRUG COUNSELORS

Penny Vaillancourt
Director

**Board of Alcohol & Drug Counselors
Public Board Meeting
Friday, April 17, 2026**

AGENDA

Location: Maine Department of Professional and Financial Regulation
76 Northern Ave., Gardiner, ME 04345

Room: Kennebec Conference Room

Time: 9:00 a.m.

Virtual Platform via Zoom:

Join Zoom Meeting

<https://mainestate.zoom.us/j/89139267298?pwd=AAX7IACoLaa73c2Kvg7ieGLvy1JaA2.1>

Meeting ID: 891 3926 7298

Passcode: 61099111

The Zoom link for virtual observation is also posted on the board's website at:

<https://www.maine.gov/pfr/professionallicensing/professions/adc/home/board-meeting-information>

Board Member Participation

Board members may participate remotely in Board meetings pursuant to Title 1, Section 403-B and the Board Member Remote Participation Policy adopted by the Board on January 20, 2023.

Public Participation:

Regardless of whether the Board meets in-person or by remote virtual means via Zoom, the public may observe the board meeting in-person at the location described above or may choose to join virtually (see the link above).

Contact: Katy Getchell, Acting Professional Licensing Supervisor
Email: Katherin.L.Getchell@maine.gov

I. CALL TO ORDER

Office Location: 76 Northern Avenue, Gardiner, Maine 04345
Mailing Address: 35 State House Station, Augusta, Maine 04333

[Board of Alcohol & Drug Counselors | Office of Professional and Occupational Regulation](#)

Phone: (207) 624-8569

TTY: Please Call Maine Relay 711

II. MINUTES REVIEW AND APPROVAL

1. January 16, 2026, minutes.

III. APPLICATION REVIEWS

1. Initial Applications
 - i) Sean Duffy
 - ii) Jill Satnam
 - iii) Jennie Armitage
 - iv) Franklin Avery III
 - v) Philip Bartley
 - vi) Benji Berry
 - vii) Jessica Cahill
 - viii) Pamela Cavallaro
 - ix) Kaysie Corey
 - x) John Loftus
 - xi) Tiffany Manson

IV. REPORTING NOTIFICATIONS

1. Notification Report 1
2. Notification Report 2

V. DELEGATION ORDER REVIEW

VI. BOARD MANAGER REPORT

VII. OPPORTUNITY FOR PUBLIC COMMENT

“The Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board, except for any open application or complaint. While the Board cannot take action on any issues presented, the Board will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair a time limit on comments may be set.”

VIII. ADJOURNMENT

Pursuant to 1 M.R.S §406, public notice has been met by publication in an area newspaper where the meeting is held and in the Maine Legislative Calendar. All meetings are open to members of the public for observation but not for public participation. If you plan to attend this meeting, please contact the Board’s office 24 hours in advance to confirm the meeting will take place as scheduled. If you have any questions concerning this agenda, please contact Katy Getchell at Katherin.L.Getchell@maine.gov. This agenda may be subject to change prior to the meeting date. **NOTICE TO BOARD MEMBERS:** If you cannot attend this meeting, please contact Katy Getchell at Katherin.L.Getchell@maine.gov at least 48 hours in advance of the meeting.

