



Janet T. Mills  
Governor

STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
BOARD OF COMPLEMENTARY HEALTHCARE PROVIDERS



Joan F. Cohen  
Commissioner

Penny Vaillancourt  
Director

**BOARD OF COMPLEMENTARY HEATH CARE PROVIDERS  
PUBLIC BOARD MEETING  
December 17, 2025  
Agenda**

**Location:**

*Physical Location:* Central Conference Room at the Department of Professional and Financial Regulation, Gardiner Annex, 76 Northern Avenue, Gardiner, ME

**Time:** 9:00 a.m.

***Virtual Zoom Link:***

<https://mainestate.zoom.us/j/82934666147?pwd=PzaaaJ6otoJwQb4kWu6cr2p2v3oA7m.1>

The Zoom link for virtual observation is also posted on the Board's website

<https://www.maine.gov/pfr/professionallicensing/professions/board-of-complementary-health-care-providers/home/board-meeting-information>

**Board Member Participation:**

Board members may participate remotely in Board meetings pursuant to Title 1, Section 403-B and the Board Member Remote Participation Policy adopted by the Board on June 27, 2024.

**Public Participation:**

Regardless of whether the Board meets in-person or by remote virtual means via Zoom, the public may observe the board meeting in-person at the location described above or may choose to join virtually (see the link above).

**Contact:** Meagan Trussell, Comprehensive Health Planner II  
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TTY Users Call Maine Relay 711  
Email: [Meagan.Trussell@maine.gov](mailto:Meagan.Trussell@maine.gov)

**I. CALL TO ORDER**

**II. DRAFT MINUTES REVIEW AND APPROVAL**

1. November 12, 2025

Office Location: 76 Northern Avenue, Gardiner, Maine 04345  
Mailing Address: 35 State House Station, Augusta, Maine 04333

<https://www.maine.gov/pfr/professionallicensing/professions/board-of-complementary-health-care-providers>

[Phone: (207) 624-8620

TTY: Please Call Maine Relay 711

Fax: (207) 624-8639

**III. APPLICATION REVIEWS**

1. Melanie Hatch, AC872 (initial)

**IV. FORMULARY SUBCOMMITTEE MEETING**

1. Summary of November 25, 2025 meeting

**V. RULEMAKING ACTIVITIES – REVIEW DRAFT CHANGES**

1. Board Rules Chapter 6 “Standards Relating to Prescriptive Authorities and Collaborative Relationship”

**VI. DIRECTOR’S REPORT**

**VII. PUBLIC OPPORTUNITY TO COMMENT**

(Board Chair Statement) “Under this item, the Board may offer an opportunity to members of the public listening in to comment on any public matter under the jurisdiction of the Board. While the Board cannot take action on any issues presented, nor can it respond to or debate decisions made today, including matters relating to complaint cases that may be on the agenda. The Board will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair a time limit on comments may be set.”

**VIII. ADJOURNMENT**

Pursuant to 1 M.R.S. §406 public notice has been met by publication in an area newspaper where the meeting is held. This is a virtual board meeting and is open to members of the public, but not for public participation. Information to join this meeting is on the Board’s website. Please contact Meagan Trussell if you wish to confirm this meeting date or check our web site at [www.maine.gov/professionallicensing](http://www.maine.gov/professionallicensing). The Board may address agenda items out of sequence to accommodate persons appearing before the Board or to aid in the efficiency of effectiveness of the meeting. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

