



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
MANUFACTURED HOUSING BOARD

Penny Vaillancourt
Director



Joan F. Cohen
Commissioner

**Manufactured Housing Board
Public Board Meeting
Wednesday, October 8, 2025
AGENDA**

Location: 76 Northern Ave
Gardiner, ME 04345

Option for Virtual Attendance by the Public:

In addition, though not required by law, this meeting is being made virtually available using the platform Zoom to members of the public who do not attend in-person. Here is the link for the public to access the Board meeting virtually:

Join Zoom Meeting:

<https://mainestate.zoom.us/j/83465410648?pwd=YqgfasVwzzEuJb0KNuvaZtbMS0o6Ot.1>

Meeting ID: 834 6541 0648
Passcode: 40550899

One tap mobile
+13092053325,,83465410648# US
+13126266799,,83465410648# US (Chicago)

Join instructions
<https://mainestate.zoom.us/meetings/83465410648/invitations?signature=6qRHpsWiQocLTSsY6cqGV2ZVaAJH3R1QYZVz7M-scrsc>

Time: 9:00 a.m.

Contact: helen.m.tutwiler@maine.gov

I. CALL TO ORDER

II. AGENDA MODIFICATIONS AND APPROVAL

III. MINUTES REVIEW AND APPROVAL

Review and Approval of August 20, 2025 Minutes

IV. HEARING(S)

V. COMPLAINT PRESENTATION(S)

2025-MFG-20813

2025-MFG-20928

VI. BOARD ACTIONS

Renewal of Delegation of Authority allowing Executive Director to accept a valid HUD installation license as meeting the experience requirement for licensing as a Dealer, Installer or Mechanic license.

VII. DISCUSSIONS

VIII. SENIOR INSPECTOR'S REPORT

IX. EXECUTIVE DIRECTOR'S REPORT

X. PUBLIC OPPORTUNITY TO COMMENT

The Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board. While the Board cannot take action on any issues presented, nor can it respond to or debate decisions made today, including matters relating to complaints cases, the Board will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair a time limit on comments may be set.

XI. ADJOURN

Next scheduled board meeting will be held on Wednesday, December 10, 2025.

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