



STATE OF MAINE
DEPARTMENT OF PROFESSIONAL
AND FINANCIAL REGULATION
**BOARD OF LICENSURE FOR
PROFESSIONAL LAND SURVEYORS**
35 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0035

Janet T. Mills
Governor

Anne L. Head
Commissioner

Public Board Meeting
Tuesday, April 23, 2024 at 9:00 A.M.
AGENDA

Location: 76 Northern Ave Gardiner, ME 04345
Contact: Kaleigh Kennedy (207) 624-8522, kaleigh.kennedy@maine.gov
Room: Central Conference Room

I. CALL TO ORDER

II. AGENDA MODIFICATIONS

III. MINUTES REVIEW AND APPROVAL
Review and Approval of January 30, 2024 Minutes

IV. COMPLAINT PRESENTATION
2023-LSU-19695
2024-LSU-19738

V. ADMINISTRATOR'S REPORT
1. PLS Applicant Licensed in CT and VT
2. PLS License Applicant Licensed as an LSIT in NH
3. Request for Exception to PLS Eligibility Requirements
4. NCEES Surveying Outreach Resources Hub

VI. PUBLIC COMMENT
Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board, except for any open application or complaint. While the Board cannot take action on any issues presented, the Board will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair, a time limit on comments may be set.

VII. MEETING SCHEDULE
Next meeting scheduled for June 25, 2024

VIII. ADJOURNMENT

BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS
MINUTES OF VIRTUAL MEETING
January 30, 2024

MEMBERS PRESENT:	STAFF PRESENT:
Jay Raitt, Chairman	Catherine Pendergast, Administrator
Shep Sheppard Vice-Chairman	Samantha Morgan, Assistant Attorney General
Michaeline Mulvey, Complaint Officer	Regina Ritchie, Licensing Supervisor
	Shara Chesley, Office Specialist
MEMBERS ABSENT:	
None	

I. CALL TO ORDER

The meeting was called to order at 9:02 a.m. by Chairman Raitt.

II. AGENDA MODIFICATIONS

A motion was made by Mulvey and seconded by Shepard to add correspondence regarding a complaint to the agenda. Unanimous.

III. MINUTES REVIEW AND APPROVAL

A motion was made by Mulvey and seconded by Sheppard to approve the minutes of the October 24, 2023, meeting. Unanimous.

IV. OUT-OF-STATE TRAVEL REQUEST

A motion was made by Shepard and seconded by Mulvey to approve Chair Raitt to attend NCEES Zone Interim Meeting. Washington, DC. scheduled for May 2-4, 2024. Unanimous.

V. COMPLAINT PRESENTATIONS

2023-LSU-19507- A motion was made by Raitt and seconded by Shepard to dismiss the complaint due to lack of evidence of a violation. Raitt and Sheppard voted in the affirmative. Mulvey abstained. Motion carried.

2023-LSU-19588- A motion was made by Shepard and seconded by Raitt to dismiss the complaint due to lack of evidence of a violation. Raitt and Sheppard voted in the affirmative. Mulvey abstained. Motion carried.

Complaint Correspondence- A motion was made by Shepard and seconded by Raitt not to initiate a new complaint based on correspondence regarding a matter dismissed in previous complaints. Raitt and Sheppard voted in the affirmative. Mulvey abstained. Motion carried.

VI. ADMINISTRATOR'S REPORT

1. Licensing Issue- A motion was made by Raitt and seconded by Sheppard to approve and issue the license. Unanimous.
2. PLS Experience Memo- The Board discussed the possibility of reviewing rules regarding Professional Land Surveyor license requirements at a later meeting. No further action taken at this time.
3. The Administrator reviewed the Board Member Rules of Conduct.

VII. PUBLIC COMMENT

No comments.

VIII. MEETING SCHEDULE

The Board meeting scheduled for February 27, 2024 was canceled due to lack of quorum. The next regular Board meeting is currently scheduled for April 23, 2024.

IX. ADJOURNMENT

Being no further business, a motion was made by Sheppard and seconded by Mulvey to adjourn the meeting at 9:47 a.m. Unanimous.

Many NCEES member boards participate in outreach activities to promote the professions and the value of licensure. In order to promote the surveying profession, NCEES has created the **Surveying Outreach Resource Hub**.

NCEES has worked with NSPS to redesign the website, beasurveyor.com. With a sleek new design and user-friendly interface, the website is geared toward making surveying accessible and exciting for K-12 audiences. One of the standout features of the redesigned website is the Surveying Outreach Resource Hub page. This section is a treasure trove for both surveyors and educators. It offers a variety of valuable resources. You can download lesson plans, access surveying presentations, play career videos, and even order materials for speaking engagements or career fairs.

NCEES strives to provide member boards with easier access to resources. As part of the Surveying Outreach Resource Hub, NCEES has launched the web-based surveying outreach fulfillment system where you can order (free of charge) items such as:

- Brochures
- Activity materials
- Promotional giveaways
- Exhibiting equipment

A few samples are provided in this package. As a member board administrator, a surveying outreach fulfillment account has already been created for you at <https://surveyors.marcomcore.com>

Login Information:

Email: Please use your board email

Password: Surveyor123

You are encouraged to change your password after you login to your outreach account.

Please note, the surveying outreach fulfillment system is a separate MarcomCORE portal from the NCEES outreach fulfillment system, and not linked with your original account information. The NCEES outreach fulfillment system is still available at <https://app.marcomcore.com>

Please feel free to share this information with your current board members, emeritus members, and board staff. All members can sign up for an account. After signing up for an account, please allow 24–48 hours for account verification.

Whether it's at a career fair or giving a presentation at a local high school, we encourage member boards to get involved and participate in outreach events.

Questions? Contact NCEES Marketing and Outreach Strategist Christian Cernauskas
Email: ccernauskas@ncees.org