



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL
AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
BOARD OF VETERINARY MEDICINE
35 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0035

Anne L. Head, Esq.
Commissioner

Geraldine L. Betts
Administrator

Maine Board of Veterinary Medicine
Minutes of December 4, 2024, Board Meeting

CALL TO ORDER

Chair Hoenig called the meeting to order at 9:09 a.m.

MEMBERS PRESENT

Donald Hoenig, VMD, Chair
Douglas Andrews, DVM, Complaint Officer
Charmaine Brown, DVM

MEMBERS ABSENT

Peter Davis, DVM, Vice Chair
Matthew Townsend, DVM

STAFF PRESENT

Geraldine L. Betts, Administrator
Meagan McLaughlin, Comprehensive Health Planner II
Clark Phinney, Comprehensive Health Planner II
Dominic Cotone, Comprehensive Health Planner I, Application Presentations
Joh Belisle, Assistant Attorney General, Board Counsel

MINUTES REVIEW AND APPROVAL

Andrews moved to accept the minutes of August 14, 2024, as presented, seconded by Brown. Hoenig in favor, Davis and Townsend absent.

APPLICATION, REVIEW AND BOARD ACTION

*Presenter, Dominic Cotone, Comprehensive Health Planner I
Danica I. Chadwick*

Andrews moved to accept the applicant's University of Maine Bachelor of Science degree in Animal and Veterinary Sciences education as being equivalent to the required 2 years of college education standards by the American Veterinary Medical Association's Committee on Veterinary Technician Education and having passed the VTNE to issue licensure to Danica I. Chadwick, seconded by Brown. Hoenig in favor, Davis and Townsend absent.

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OFFICE LOCATION: GARDINER ANNEX
76 NORTHERN AVENUE, GARDINER, MAINE

Ronald C. Miles Jr.

Andrews moved to approve and issue licensure to Ronald C. Miles Jr. with a Letter of Guidance. Letter to include: pursuant to 10 M.R.S. § 8003-G(2)(B), all licensees are required to report in writing to their licensing board any criminal convictions, not more than 10 days after the conviction. Letter of Guidance to remain of file for a period of ten (10) years, seconded by Brown. Hoenig in favor, Davis and Townsend absent.

COMPLAINT PRESENTATION(S) AND BOARD ACTIONS

2024 VET 20304

Brown moved to dismiss 2024-VET-20304 with no evidence of a violation of the Board's Statutes, Rules or Code of Ethics, seconded by Hoenig. Complaint Officer Andrews abstained. Davis and Townsend absent.

2024-VET-20294

Brown moved to dismiss 2024-VET-20294 with a Letter of Guidance to be drafted by the Assistant Attorney General, and to remain of file for a period of ten (10) years, seconded by Hoenig. Complaint Officer Andrews abstained. Davis and Townsend absent.

2024-VET-20208

Brown moved to dismiss 2024-VET-20208 with no evidence of a violation of the Board's Statutes, Rules or Code of Ethics, seconded by Hoenig. Complaint Officer Andrews abstained. Davis and Townsend absent.

2024-VET-20182

Townsend moved to dismiss 2024-VET-20182 with no evidence of a violation of the Board's Statutes, Rules or Code of Ethics, seconded by Hoenig. Complaint Officer Andrews abstained. Davis and Townsend absent.

2024 VET 20183

Brown moved to dismiss 2024-VET-20183 with no evidence of a violation of the Board's Statutes, Rules or Code of Ethics, seconded by Hoenig. Complaint Officer Andrews abstained. Davis and Townsend absent.

2024-VET-20183

Brown moved to dismiss 2024-VET-20183 with no evidence of a violation of the Board's Statutes, Rules or Code of Ethics, seconded by Hoenig. Complaint Officer Andrews abstained. Davis and Townsend absent.

2024-VET-20126

Brown moved to dismiss 2024-VET-20126 with no evidence of a violation of the Board's Statutes, Rules or Code of Ethics, seconded by Hoenig. Complaint Officer Andrews abstained. Davis and Townsend absent

2024-VET-20091

Brown moved to dismiss 2024-VET-20091 with no evidence of a violation of the Board's Statutes, Rules or Code of Ethics, seconded by Hoenig. Complaint Officer Andrews abstained. Davis and Townsend absent.

2024-VET-20347

Brown moved to dismiss 2024-VET-20347 with a Letter of Guidance to be drafted by the Assistant Attorney General, and to remain of file for a period of ten (10) years, seconded by Hoenig. Complaint Officer Andrews abstained. Davis and Townsend absent.

2024-VET-20303

Brown moved to dismiss 2024-VET-20303 with no evidence of a violation of the Board's Statutes, Rules or Code of Ethics, seconded by Hoenig. Complaint Officer Andrews abstained. Davis and Townsend absent.

2024-VET-20301

Brown moved to dismiss 2024-VET-20301 with no evidence of a violation of the Board's Statutes, Rules or Code of Ethics, seconded by Hoenig. Complaint Officer Andrews abstained. Davis and Townsend absent.

2023-VET-18995

Brown moved to vacate previous vote on February 28, 2024, to set matter for hearing and to dismiss 2023-VET-18995 with a Letter of Guidance to be drafted by the Assistant Attorney General, and to remain of file for a period of ten (10) years, seconded by Hoenig. Complaint Officer Andrews abstained. Davis and Townsend absent.

2025 BOARD MEETING CALENDAR

Board members agreed to reschedule February 26, 2025, meeting due to scheduling conflicts. A new date to be proposed.

PUBLIC OPPORTUNITY TO COMMENT

Public comment made by Kary Goodman regarding a case dismissal. Board members declined to comment.

ADJOURN

There being no further business Andrews moved to adjourn at 11:17 a.m., seconded by Brown. Davis and Townsend absent.

*Prepared By: Meagan McLaughlin, Comprehensive Health Planner II
Board approved: March 5, 2025*