

**STATE OF MAINE**  
**BOARD OF FUNERAL SERVICE**

*Minutes of November 10, 2020, Online Board Meeting*

**Members Present:** Chad Poitras, Chair; Bethel Shields, Robert Barnes, Brian Mays, John Brennan, and Peter Arsenault

**Others Present:** Jennifer Hawk, Board Administrator; Elizabeth Stivers, AAG; Tammy Reed, Board Clerk; Candice Wright, Consumer Assistance and Hearing Coordinator

**Members Absent:** Glenn Henderson

**CALL TO ORDER**

Chad Poitras, Board Chair, called the online meeting to order 9:01 a.m.

**AGENDA MODIFICATIONS AND APPROVAL**

No changes.

**MINUTES REVIEW AND APPROVAL**

A motion was made by Bethel Shields to approve the minutes from the August 11, 2020 meeting. Brian Mays seconded the motion.

**Vote: 5 in favor (1 Abstained - John Brennan)**

**COMPLAINT PRESENTATION(S)**

Before the presentation of this complaint, Robert Barnes and Peter Arsenault recused themselves and were placed in the virtual waiting room, with no audio or visual.

**2020-FUN-16861**

A motion was made by Chad Poitras to dismiss the complaint. John Brennan seconded the motion.

**Vote: 3 in favor (2 Recused - Robert Barnes & Peter Arsenault)(1 Abstained - Brian Mays)**

**ADMINISTRATOR'S REPORT**

Nothing to report.

**PUBLIC COMMENT**

No comment.

**ADJOURN**

A motion was made by Bethel Shields to adjourn at 9:25 a.m. Robert Barnes seconded the motion.

**Vote: 6 in favor**