

## OCCUPATIONAL THERAPY MINUTES

September 13, 2024  
Public Board Meeting

**MEMBERS PRESENT:** Jessica Bolduc

**MEMBERS VIA ZOOM:** Kimberly Chonko

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Holly Poirier, Board Manager; Tammy Reed, Board Clerk; Elizabeth Stivers, Assistant Attorney General; Candice Wright, Consumer Assistance and Hearing Coordinator

### **CALL TO ORDER**

Jessica Bolduc called the meeting to order at 9:01 am.

### **AMENDED AGENDA**

Kimberly Chonko made a motion to amend the Agenda to correct the minutes date from June 14, 2024 to June 13, 2024. Jessica Bolduc seconded the motion.

**Vote: 2 in favor**

### **MINUTES REVIEW AND APPROVAL**

Kimberly Chonko made a motion to accept the June 14, 2024 minutes Jessica Bolduc seconded the motion.

**Vote: 2 in favor**

### **RENEWAL APPLICATION REVIEW**

Susan Bjorkman, OT4545

Kimberly Chonko made a motion grant deferment withdrawal and preliminarily deny the license renewal with an offer a consent agreement. Jessica Bolduc seconded the motion

**Vote: 2 in favor**

### **COMPLAINT ITEM**

2022-OCC-18530

Kimberly Chonko made a motion to accept the submitted documents. Jessica Bolduc seconded the motion

**Vote: 2 in favor**

## **CHAIR'S REPORT**

Reported on National Compact progress

## **ADMINISTRATORS REPORT**

Request that Kimberly Chonko step down as complaint officer until the board appoints additional board members.

## **PUBLIC OPPORTUNITY TO COMMENT**

Opportunity for public comment was offered, but no public commented

## **ADJOURNMENT**

Kimberly Chonko made a motion to adjourn at 9:47 am. Jessica Bolduc seconded the motion.

**Vote: 2 in favor**