

**PLUMBERS' EXAMINING BOARD  
MEETING MINUTES**

Meeting Date: August 9, 2021  
Meeting Location: Central Conference Room – Gardiner Annex  
Time Meeting Scheduled to Begin: 9:00 a.m.

Time Meeting Began: 9:02 a.m.

**I. CALL TO ORDER**

Members present:

Percy Brown, Jr., Chairman  
Nicholas Adams

Members absent:

Robert Hodgkin, Jr.

Staff Present:

Catherine Carroll, Board Administrator  
Mary Lord, Professional Licensing Supervisor  
Jody Breton, Office Specialist II, Acting Capacity  
Kristin Racine, OPOR Attorney  
Michael Day, State Plumbing Inspector  
Peter Holmes, State Fuel Inspector

AAG Present:

Elizabeth “Betsy” Stivers

**II. AGENDA MODIFICATIONS AND APPROVAL**

A motion was made to approve the agenda as written.

Motion: Nicholas Adams  
Second: Percy Brown, Jr.  
Motion Carried

**III. MINUTES REVIEW AND APPROVAL**

A motion was made to approve the minutes of the June 7, 2021 meeting.

Motion: Nicholas Adams  
Second: Percy Brown, Jr.  
Motion Carried

#### **IV. CH. 4 “INSTALLATION STANDARDS”**

A motion was made to accept the Basis Statement and Summary and Response to Comments, and approve the Economic Impact Statement,

Motion: Nicholas Adams  
Second: Percy Brown, Jr.  
Motion Carried

A motion was made to to adopt Ch. 4, as proposed, and to correct a typographical error in 1. C. (1),c,(3).

Motion: Nicholas Adams  
Second: Percy Brown, Jr.  
Motion Carried

A motion was made to have Ch. 4 effective as of January 1, 2022.

Motion: Nicholas Adams  
Second: Percy Brown, Jr.  
Motion Carried

#### **V. CONSENT AGREEMENT PRESENTATION**

*William LeFever – JY90018200*

A motion was made to offer a proposed consent agreement to the licensee that would require paying a \$350. penalty for misrepresenting information on his traininee license renewal and for failing to timely report a criminal conviction.

Motion: Nicholas Adams  
Second: Percy Brown, Jr.  
Motion Carried

#### **VI. COMPLAINT PRESENTATIONS**

*a. 2021-PLU-17411*

A motion was made to take the case to hearing.

Motion: Nicholas Adams  
Second: Percy Brown, Jr.  
Motion Carried

*b. 2020-PLU-16657*

A motion was made to find that the licensee has satisfactorily met the terms of probation pursuant to the Decision and Order, and that the probation period need not be further extended.

Motion: Nicholas Adams  
Second: Percy Brown, Jr.  
Motion Carried

**VII. BOARD ADMINISTRATOR'S REPORT**

Catherine Carroll reminded board members that the next meeting is scheduled for October 4<sup>th</sup> in which three adjudicatory hearings are scheduled.

**VIII. STATE PLUMBING INSPECTOR'S REPORT**

Michael Day reported that he is being trained and oriented in his new position. Mike's meeting with LPs and CEOs, and accompanying other state inspectors. Mike is inspecting complaints in St. Albans and Rockland. Mike is working with OPOR inspectors on inquiries on code requirements. Percy asked Mike to train licensed plumbers and LPs on the newly adopted code, including future vents. Mike thanked and expressed appreciation to everyone for getting him acquainted with his new job as the State's inspector.

**IX. OPPORTUNITY FOR PUBLIC COMMENT**

William Nash of the International Code Council asked questions regarding quorum requirements of the board. Mr. Nash stated that the staff outnumbered the board members and that there should have been more support for the ICC. Mr. Nash questioned the board's due diligence in the rulemaking process and said that the process should change. Dana Tuttle thanked the board for their hard work in the rulemaking process and expressed his support for the UPC.

**X. ADJOURN**

A motion was made to adjourn the meeting at 10:36 a.m.

Motion: Nicholas Adams  
Second: Percy Brown, Jr.  
Motion Carried