

**PLUMBERS' EXAMINING BOARD
DRAFT MEETING MINUTES**

Meeting Date: August 8, 2022
Meeting Location: This meeting occurred virtually pursuant to Section 2 (a.) (ii) of the Board's Remote Participation Policy adopted by the Board on October 4, 2021.

Time Meeting Scheduled to Begin: 9:00 a.m.

Time Meeting Began: 9:02 a.m.

I. CALL TO ORDER

Members present:

Percy Brown, Jr., Chairman
Nicholas Adams
Robert Hodgkin, Jr.

Members absent:

None

Staff Present:

Catherine Carroll, Board Manager
Matthew Kapley, Board Manager
Karen Ross, Professional Licensing Supervisor
Tyler Robinson, Office Specialist I
Matthew Fournier, Planning and Research Associate II
Michael Day, State Plumbing Inspector
Peter Holmes, Executive Director of Manufactured Housing

AAG Present:

Michael Miller

II. AGENDA MODIFICATIONS AND APPROVAL

A motion was made to approve the agenda and the addendum.

Motion: Nicholas Adams
Second: Robert Hodgkin, Jr.
Motion Carried

III. MINUTES REVIEW AND APPROVAL

A motion was made to approve the minutes of the June 6, 2022 meeting.

Motion: Nicholas Adams
Second: Robert Hodgkin, Jr.

Meeting Minutes: August 8, 2022

Motion Carried

IV. PRESENTATION OF MONITORED COMPLAINT

a. 2020-PLU-16655

A motion was made to close the case.

Motion: Nicholas Adams
Second: Robert Hodgkin, Jr.
Motion Carried

V. COMPLAINT PRESENTATIONS

a. 2020-PLU-16654

A motion was made to set the case for hearing.

Motion: Nicholas Adams
Second: Robert Hodgkin, Jr.
Motion Carried

b. 2022-PU-18437

A motion was made to have board staff further investigate the complaint.

Motion: Nicholas Adams
Second: Robert Hodgkin, Jr.
Motion Carried

VI. PRESENTATION OF APPLICATION FOR JOURNEYMAN EXAM

JY90019365 – Quinn Dernbach

A motion was made to approve the applicant to sit for the exam.

Motion: Nicholas Adams
Second: Robert Hodgkin, Jr.
Motion Carried

VII. LIMITED DELEGATION OF AUTHORITY TO THE BOARD'S MANAGER TO REVIEW AND APPROVE APPLICATIONS TO SIT FOR LICENSURE EXAMINATION

A motion was made to renew the delegation order through December 31, 2024.

Motion: Nicholas Adams
Second: Robert Hodgkin, Jr.
Motion Carried

VIII. BOARD'S STATE PLUMBING INSPECTOR'S REPORT

Michael Day's report is attached to these minutes.

IX. BOARD MANAGER'S REPORT

Catherine Carroll announced her retirement on August 31st and thanked the board for their dedication and excellent service to the public. The next meeting is scheduled for October 3rd. Matthew Kaply touched on the efforts to implement 'Licensure by Endorsement.

X. OPPORTUNITY FOR PUBLIC COMMENT

None.

XI. ADJOURN

A motion was made to adjourn the meeting at 10:20 a.m.

Motion: Nicholas Adams

Second: Robert Hodgkin, Jr.

Motion Carried