



STATE OF MAINE
DEPARTMENT OF PROFESSIONAL
AND FINANCIAL REGULATION
REAL ESTATE COMMISSION
35 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0035

Janet T. Mills
Governor

Anne L. Head
Commissioner

Public Board Meeting
May 18, 2023
AGENDA

Location: 221 State Street, Augusta, ME 04330

Room: Central Conference Room

Information regarding virtual attendance to this meeting will be posted on the Board's website at:
<https://www.maine.gov/pfr/professionallicensing/professions/real-estate-commission/home/board-meeting-information>

Join Microsoft Teams Meeting
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Meeting ID: 257 928 356 101

Passcode: y7rTxG

Or call in (audio only)
[+1 207-209-4724](tel:+12072094724) US, Portland

Phone Conference ID: 790 653 854#

Time: 9:00 a.m.

Contact: Regina A. Ritchie, (207) 624-8524
Regina.a.Ritchie@maine.gov

- I. CALL TO ORDER
- II. AGENDA MODIFICATIONS AND APPROVAL
- III. MINUTES REVIEW AND APPROVAL
 - Review and approval of April 20, 2023 minutes
- IV. PROPOSED CONSENT AGREEMENTS
 - A. 2023-REC-18913 B. 2023-REC-18927 C. 2023-REC-19037 D. 2023-REC-19123 E. 2023-REC-19124
 - F. 2023-REC-19125
- V. DISMISSALS
 - A. 2023-REC-18895
- VI. DIRECTOR'S REPORT
 - Application Issue (RMR)

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221 STATE STREET, AUGUSTA, ME 04330

VII. PUBLIC COMMENT

Under this item, the Commission will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Commission. While the Commission members cannot take action on any issues presented, the Commission will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Chair, a time limit on comments may be set.

VIII. MEETING SCHEDULE

Next meeting scheduled for June 15, 2023

IX. ADJOURNMENT

**Minutes of the Maine Real Estate Commission Meeting
April 20, 2023**

<u>MEMBERS PRESENT</u>	<u>STAFF PRESENT</u>
Edie Fontaine, Chair	Catherine Pendergast, Director
Leanne Nichols, Vice Chair	Jeffrey Hill, Deputy Director
Jane B. Towle	Regina Ritchie, Professional Licensing Supervisor
	Jack Driscoll, Field Investigator
	Lisa Wilson, AAG
<u>MEMBERS ABSENT</u>	
Forrest C. Peterson	

Location: MS Teams **Start:** 9:12 a.m. **Adjourn:** 9:44 a.m.

I. CALL TO ORDER

The meeting was opened by Chair Fontaine at 9:12 a.m.

II. AGENDA MODIFICATIONS

A motion was made by Nichols and seconded by Towle to add Decision and Order 2022-REC-18669. Unanimous.

III. MINUTES REVIEW AND APPROVAL

A motion was made by Towle and seconded by Nichols to approve the minutes of the March 16, 2023 meeting. Unanimous.

IV. PROPOSED CONSENT AGREEMENTS

2023-REC-18927 tabled to the next meeting due to lack of quorum.

A motion was made by Towle and seconded by Nichols to approve proposed consent agreements in case numbers: 2020-REC-16295; 2023-REC-18954; 2023-REC-19008; 2023-REC-19014; 2023-REC-19024. Unanimous.

V. DISMISSALS

A motion was made by Nichols and seconded by Towle to approve the dismissal in case number: 2020-REC-16918. Unanimous

VI. PROPOSED DECISION AND ORDER

A motion was made by Nichols and seconded by Towle to approve the proposed decision and order in case number 2022-REC-18669. Unanimous.

VII. ORDER TO VACATE

A motion was made by Towle and seconded by Nichols to approve the order to vacate in case number: 2023-REC-19012. Unanimous

VIII. EXTENSION REQUEST

A motion was made by Towle and seconded by Nichols to deny the extension request in case number: 2022-REC-18417. Unanimous



IX. DIRECTOR'S REPORT

The Director discussed with the Commission LD1306 – An Act to Protect Homeowners from Unfair Agreements to Exclusively List Residential Real Estate for Sale. No action was taken.

The Director discussed with the Commission a Draft Remote Participation Policy. A motion was made by Towle and seconded by Nichols to adopt the draft Remote Participation Policy. Unanimous.

X. PUBLIC COMMENT

None

XI. MEETING SCHEDULE

The next meeting is currently scheduled for Thursday, May 18, 2023.

XII. ADJOURNMENT

A motion was made by Nichols and seconded by Towle to adjourn the meeting at 9:44 a.m. Unanimous.

DRAFT