

**STATE BOARD OF LICENSURE FOR GEOLOGISTS AND SOIL SCIENTISTS
OFFICIAL MEETING MINUTES**

Meeting Date: May 4, 2020

Meeting Location: The meeting occurred via remote access pursuant to 1 M.R.S. §403-A.

Time Meeting Began: 9:00 a.m.

I. CALL TO ORDER

Chairman Robert Marvinney called the meeting to order.

The following members were present:

Robert Marvinney
David Rocque
Irwin Novak
Ivan Fernandez
Daniel Bernier
Keith Taylor
Johanna Szillery

The following members were absent: None

Staff Present: Catherine Carroll, Board Administrator
Mary Lord, Licensing Supervisor
Breanna Spencer, Board Clerk

AAG Present: Samantha Morgan, Esq.

II. AGENDA MODIFICATIONS AND APPROVAL

A motion was made to approve the agenda as written.

Motion: David Rocque
Second: Ivan Fernandez
Motion Carried

III. MINUTES REVIEW AND APPROVAL

A motion was made to approve the minutes of the March 6, 2020 meeting.

Motion: Irwin Novak
Second: Johanna Szillery
Motion Carried

IV. LIMITED DELEGATION OF AUTHORITY TO BOARD’S ADMINISTRATOR

A motion was made to discuss the so-called Letter of Guidance (LOG) delegation document.

Motion: Ivan Fernandez
Second: Keith Taylor
Motion Carried

A motion was made to adopt the proposed document titled “Limited Delegation of Authority to the Board’s Administrator to Review and Approve Renewal Applications and to Send Letters of Guidance to Licensees who Fail to Timely Report Criminal Convictions or Disciplinary Action to the Board Pursuant to 10 M.R.S. §8003-G” with the following amendments: add language in the Letter of Guidance that such letter would remain in a licensee’s file for three years and that the language in the letter be modified to not suggest that the board voted on a particular issuance of a Letter of Guidance, and to add a condition in the delegation document that a Letter of Guidance would be issued if the licensee has no previous Letters of Guidance issued to them in the past three years, and that copies of issued Letters of Guidance are brought to the board’s attention at their next meeting for purposes of informational sharing.

Motion: David Rocque
Second: Keith Taylor
Motion Carried

A motion was made to delegate the chairman to sign the final order, as amended.

Motion: Ivan Fernandez
Second: Irwin Novak
Motion Carried

BOARD ADMINISTRATOR’S REPORT

Catherine Carroll reported that 13 applications are pending examination (National and/or local) and 3 pending review to be approved to sit. The large number of pending examination is a result of ASBOG and CSSE canceling the spring examination.

V. OPPORTUNITY FOR PUBLIC COMMENT

None from the public.

VI. ADJOURN

A motion was made to adjourn at 10:30 a.m.

Motion: David Rocque
Second: Ivan Fernandez
Motion Carried

