



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
BOARD OF VETERINARY MEDICINE



Joan F. Cohen
Commissioner

Penny Vaillancourt
Director

Maine Board of Veterinary Medicine
Minutes of April 30, 2025, Board Meeting

CALL TO ORDER

Board Chair Donald Hoenig called the meeting to order at 9:10 a.m.

MEMBERS PRESENT

Donald Hoenig, VMD, Chair
Peter Davis, DVM, Vice Chair
Douglas Andrews, DVM, Complaint Officer
Matthew Townsend, DVM
Charmaine Brown, DVM

STAFF PRESENT

Geraldine L. Betts, Administrator
John Belisle, Assistant Attorney General, Board Counsel
Meagan McLaughlin, Comprehensive Health Planner II
Dominic Cotone, Comprehensive Health Planner II
Celia Robinson, Comprehensive Health Planner II

MINUTES REVIEW AND APPROVAL

March 5, 2025

Townsend moved to accept the minutes of March 5, 2025, with correction, seconded by Andrews. Hoenig and Davis in favor, Brown abstained.

REGULATORY BOARD MANAGER REPORT ON COMPLAINT CASE MONITORING

Jeri Betts addressed the Board with alternatives to evaluation of basic veterinary medical treatment records by the Board complaint office for cases where a licensee is disciplined on poor medical treatment records. The Board discussed other options including continuing education and agreed to continue the conversation at a future Board meeting.

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COMPLAINT PRESENTATION(S) AND BOARD ACTION

2024-VET-20293

Brown moved to dismiss 2024-VET-20293 with a Letter of Guidance to advise licensee of Chapter 5 Section 2, adequate recordkeeping. Letter of Guidance to remain on file for a period of (3) three years. seconded by Davis. Hoenig and Townsend on favor, Complaint Officer Andrews abstained.

2025-VET-20512

Davis moved to dismiss 2025-VET-20512 with a Letter of Guidance to reinforce the importance of timely communication with clients regarding medications and to remain on file for a period of (3) three years. seconded by Townsend. Hoenig in favor, Brown opposed. Complaint Officer Andrews abstained.

2025-VET-20541

Townsend moved to dismiss 2025-VET-20541 with no evidence of a violation of the Board's Statutes, Rules or Code of Ethics, seconded by Davis. Brown and Hoenig in favor, Complaint Officer Andrews abstained.

2025-VET-20550

Townsend moved to dismiss 2025-VET-20550 with a Letter of Guidance to advise licensee of Chapter 5 Section 2, adequate recordkeeping. Letter of Guidance to remain on file for a period of (3) three years. seconded by Davis. Brown and Hoenig on favor, Complaint Officer Andrews abstained.

2025-VET-20551

Davis moved to dismiss 2025-VET-20551 with no evidence of a violation of the Board's Statutes, Rules or Code of Ethics, seconded by Townsend. Brown and Hoenig in favor, Complaint Officer Andrews abstained.

2025-VET-20574

Davis moved to dismiss 2025-VET-20574 with no evidence of a violation of the Board's Statutes, Rules or Code of Ethics, seconded by Townsend. Brown and Hoenig in favor, Complaint Officer Andrews abstained.

2025-VET-20648

Townsend moved to dismiss 2025-VET-20648 with a Letter of Guidance to advise licensee of Chapter 5 Section 2, adequate recordkeeping. Letter of Guidance to remain on file for a period of (3) three years. seconded by Davis. Brown and Hoenig in favor, Complaint Officer Andrews abstained.

2025-VET-20659

Davis moved to dismiss 2025-VET-20659 with no evidence of a violation of the Board's Statutes, Rules or Code of Ethics, seconded by Townsend. Hoenig in favor, Brown and Complaint Officer Andrews abstained.

APPLICATION REVIEW AND BOARD ACTION

Abigail Adams

Andrews moved to accept the education of Abigail Adams and approve her request to sit for the Veterinary Technician National Examination, seconded by Davis. Brown and Hoenig in favor, Townsend abstained.



Board of Veterinary Medicine

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ELECTION OF OFFICERS

Hoenig moved to nominate Douglas Andrews and Peter Davis as Complaint Officers, seconded by Townsend. Unanimously voted.

Davis moved to nominate Donald Hoenig as Board Chair, seconded by Townsend. Unanimously voted.

Davis moved to nominate Matthew Townsend as Vice Chair, seconded by Brown. Unanimously voted.

NEW BOARD BUSINESS

The Board agreed to cancel the May 21, 2025, Board meeting, the next scheduled meeting will be held on August 13, 2025.

Andrews spoke about the public comment from the March 5, 2025 meeting and stated “At the time of the March 5th, 2025 Veterinary Board meeting, I have had no previous major financial involvements or sales, and no employee/partner relationship with any veterinary corporate entity in the State of Maine. Since my retirement from practice ownership and full-time active practice in January of 2018 and up to March 5th, 2025, I have worked as a private contractor for a Maine corporate veterinary entity for a total of 3 per diem day shifts only.”

PUBLIC OPPORTUNITY TO COMMENT

No public comments.

ADJOURN

There being no further business to discuss, Davis moved to adjourn at 12:17 p.m., seconded by Townsend. Unanimously voted.

Prepared By: Meagan McLaughlin, Comprehensive Health Planner II

Board approved: August 13, 2025

