

# **ELECTRICIANS' EXAMINING BOARD MEETING MINUTES**

Meeting Date: April 15, 2022

Meeting Location: This meeting occurred virtually through exclusively remote participation pursuant to Section 2 (a.) (ii) of the Board's Remote Participation Policy adopted by the Board on September 17, 2021.

Time Meeting Scheduled to Begin: 8:00 a.m.

## **I. CALL TO ORDER – 8:10 a.m.**

Members present:

Brian McDougal  
Alan Kenney  
Jonathan McKane  
Peter Wilson

Members absent:

Gerard Caron

Staff Present:

Catherine Carroll, Board Manager  
Matthew Kaply, Board Manager  
Kern Butler, Senior State Electrical Inspector  
Peter Holmes, Exec. Director Manufactured Housing  
Tammy Reed, Electronic Meeting Operator  
Candice Wright, Co-host

AAGs Present:

Andrew Black

## **II. AGENDA MODIFICATIONS AND APPROVAL**

A motion was made to accept and approve the agenda, as amended. Item IV. a. – George A. Drost – JY 40092144 Application Presentation” was removed and the typographical error in Item IV. “CMCC” the word curriculum was corrected.

Motion: Jonathan McKane

Second: Alan Kenney

Motion Carried

A motion was made to accept the addendum to the agenda.

Motion: Peter Wilson

Second: Alan Kenney

Motion Carried

### **III. MINUTES REVIEW AND APPROVAL**

A motion was made to approve the March 18, 2022 minutes.

Motion: Peter Wilson

Second: Jonathan McKane

Motion Carried

**IV. CMCC Courses for the Master Exam** – Instructor, Travis Brown provided a summary of the college’s electrical program’s curriculum on transformer, motors and blueprint reading.

**V. IBEW 567** – The organization’s representative, Justin Walsh, asked if graduates from the apprenticeship program should qualify for the journeyman-in-training license. Board members were receptive to allowing persons completing a Department of Labor apprenticeship program to qualify for the journeyman-in-training license. The statute would need to be amended to include apprenticeship programs. In the meantime, individuals can seek board approval under the comparable education and work experience provision.

### **VI. PRESENTATION OF LICENSING APPLICATIONS**

a. George A. Drost (removed from agenda)

b. Kenneth M. Kleczek, Jr. – MS60021248 - Reinstatement

A motion was made to reinstate the license with the condition that the licensee provide proof of completion a 15-hour code update in the 2020 NEC.

Motion: Peter Wilson

Second: Alan Kenney

Motion Carried

c. Bryan E. Payne – JY40091484 - Reinstatement

A motion was made to reinstate the license.

Motion: Peter Wilson

Second: Jonathan McKane

Motion Carried

d. Michael Crawford – MS60011841 - Renewal

A motion was made to preliminarily deny the renewal application based on non-compliance with the board’s requirements for continuing education and offer a consent agreement requiring the licensee to complete a 15-hour update in the NEC and pay a \$250.00 penalty all within six months of the final execution of the consent order.

Motion: Peter Wilson

Second: Alan Kenney

Motion Carried

e. Shannon J. Davenport – MS60020975 – Renewal

A motion was made to renew the license and issue a Letter of Guidance reminding the licensee of the importance with complying with the board's continuing education requirements.

Motion: Peter Wilson  
Second: Jonathan McKane  
Motion Carried

**VII. BOARD MANAGER'S REPORT** - Catherine Carroll reported on efforts to recruit staff to the unit. Meanwhile, Catherine has help from temp workers and other staff within OPOR. Kern and Catherine will be meeting with PROV exam later this month. Brian McDougal requested pass/fail reports. The May 20<sup>th</sup> meeting is laden with hearings, complaint presentations, and application reviews. Catherine introduced the newest board manager to OPOR, Matthew Kaply, who then provided a background on his professional and education, and his interest in being a board manager.

**VIII. BOARD'S SENIOR STATE INSPECTOR'S REPORT**  
Report attached to minutes.

**IX. OPPORTUNITY FOR PUBLIC COMMENT**  
None offered.

**X. ADJOURN**  
A motion was made to adjourn the meeting at 10:45 a.m.

Motion: Peter Wilson  
Second: Alan Kenney  
Motion Carried