

STATE OF MAINE
BOARD OF FUNERAL SERVICE

Minutes of April 11, 2023, Board Meeting

Members Present:

Others Present: Anne Head, Commissioner, Holly Poirier, Board Manager, Elizabeth Stivers, AAG; Tammy Reed, Board Clerk; Candice Wright, Consumer Assistance and Hearing Coordinator

Members via Zoom: Chad Poitras, Peter Arsenault, Robert Barnes, Bethel Shields

Members Absent:

CALL TO ORDER

Chad Poitras Board Chair, called the meeting to order at 9:15 a.m.

MINUTES REVIEW AND APPROVAL

Robert Barnes made a motion to approve the amended January 3, 2023, minutes. Bethel Shields seconded the motion.

Vote: 4 in favor

COMPLAINT REVIEW

2017-FUN-13218

Chad Poitras made a motion to dismiss. Robert Barnes seconded the motion.

Vote: 4 in favor

2017-FUN-13455/2019-FUN-15409 – Modification of Consent Agreement

Bethel Shields made a motion to extend current consent agreement by 48 months. Peter Arsenault seconded the motion.

Vote: 3 in favor 1 Unable to vote due to technical difficulties.

COMPLAINT PRESENTATIONS

2022-FUN-18597

Bethel Shields made a motion to dismiss. Peter Arsenault seconded the motion.

Vote: 4 in favor

2022-FUN-18627

Robert Barnes made a motion to offer a consent agreement with a civil penalty. Bethel Shields seconded the motion.

Vote: 4 in favor

2022-FUN-18662

Chad Poitras made a motion to table complaint and instructed board staff to request additional information. Peter Arsenault seconded the motion.

Vote: 4 in favor

2022-FUN-18755

Peter Arsenault made a motion to offer a consent agreement with civil penalty. Robert Barnes seconded the motion.

Vote: 4 in favor

2022-FUN-18942

Bethel Shields made a motion to submit a letter of guidance to be on file for five (5) years. Peter Arsenault seconded the motion.

Vote: 3 in favor 1 Unable to vote due to technical difficulties.

RENEWAL APPLICATION REVIEW

Roger Tousignant, PR1036

Chad Poitras made a motion to defer CEU requirement and renew the license. Peter Arsenault seconded the motion.

Vote: 4 in favor

CEU COURSE REVIEW UPDATE

ADMINISTRATOR'S REPORT

PUBLIC OPPORTUNITY TO COMMENT

ADJOURN

Bethel Shields made a motion to adjourn at 10:40 a.m. Robert Barnes seconded the motion.

Vote: 4 in favor